

Goa University

BEST TEACHER AWARD

Eligibility

- (a) Only a permanent teacher working in an affiliated college of Goa University is eligible to apply.
- (b) He/She must have 07 years of teaching experience after getting the permanent approval.
- (c) A Principal can forward only *one* application from his/her college after scrutinising all applications.

CRITERIA

Criteria and respective weightages for calculating the score [100] of the teacher should be as follows:

1. Teaching-learning and evaluation	25
2. Research and Consultancy	25
3. Extension	20
4. Reforms and Innovations in Teaching	20
5. Institution Building	10

	100

BEST TEACHER AWARD

(A teacher should submit information in the following format in his/ her own handwriting The information should pertain to the last 5 years only.)

1. General Information:

- a) Name
- b) Address i) Residential :
- ii) College :
- iii) Date of Permanent approval
 & copy of letter :
- c) Category : Professional/Non Professional
- d) Area : Urban/Rural
(Tick appropriate alternative)
- e) Designation :
- f) Department :
- g) Date of birth :

2. Academic Qualifications:

3. Research Experience:

4. Research Projects carried out, if any:

(List with Granting Agency, Amount of Grant, Period, Title of Project)

5. Seminars, Conferences, Symposia, Workshops etc. attended (in detail):

6. Teaching Experience (in detail) :

7. Innovations in Teaching (in details):

8. Extension Work/Community Service (in detail):

9. Participation in corporate life:

- a) College/University/Institution :
- b) Co-curricula activities :
- c) Enrichment of Campus Life :
- d) Students Welfare & discipline :
- e) Membership Bodies/Committees:

10. Any other relevant information:

Signature of the Teacher

Signature & Seal of
The Head of Institution

COMMENTS OF RECOMMENDATION

[To be filled in by the Head of Institution]

- 1. Name and Designation of the Teacher**

- 2. Reasons for his/her Eligibility for Award.**

- 3. His/Her Academic efficiency and desire for academic improvement .**

- 4. His/Her general interest and affection towards students:**

- 5. His/Her contribution towards teaching**

- 6. His/Her contribution towards enhancement of research**

- 7. Any outstanding work to his/her credit (newspaper reports/publications may not be considered for this purpose).**

Signature of Recommending Authority

Name and Designation:.....

Address in full of the Institution:

BEST PRINCIPAL AWARD

I Eligibility

- i A Principal must be permanently approved by Goa University.
- ii He/She must have experience of at least 5 years after getting the permanent approval.

II CRITERIA

Criteria and respective weightages for calculating the score [100] of the Principal should be as follows:

1. Teaching-learning and evaluation	10
2. Research, Consultancy and Extension	10
3. Management and Administration	20
4. Reforms and Innovations	20
5. Leadership	20
6. Institution Building	20

	100

BEST PRINCIPAL AWARD

(Principals Directors are expected to submit information in the following format in their own handwriting. Information should pertain to the period of last five years only. The same should be submitted through the Secretary /Chairman of the Managing Body. Enclose xerox, self attested copies of supporting documents.)

(A) 1. General Information about the Principal/Director

- a) Name :
 - b) Address
 - i) Residential :
 - ii) College/Institute :
 - c) Category : Professional/Non professional
 - d) Area : Urban/Rural
(Tick appropriate alternative)
 - e) Date of birth :
 - f) Designation :
 - g) Department :
 - h) Area of Specialization :
 - i)
 1. Date of appointment as Principal/Director
 2. Total Experience as Principal (Enclosed Xerox copies) :
 - j) Date & Reference no. of the letter from the University approving the appointment as Principal/ Director :
2. Academic Qualifications :
 3. Research Experience (Give brief outline of research areas) :
 4. Research Projects carried out, if any

Title of the Project	Name of the Funding agency	Amount sanctioned	Duration of the Project
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5. a) Are you a recognized Ph.D. guide?
(mention date and reference letter
from the University)

b) How many students are working with you at present?

Name of the Student	Topic of Research	Date of Registration

6. Give details regarding Research papers published in peer reviewed Journals, Book published:

S.No.	Name of the Book/Journal	Author	Edited	Publisher	Year of Publication

Details regarding Patents / Copyrights if any.

7. Honours/Awards/Prizes received :

8. Fellowship/Membership of academic bodies/committees

a) At the National level such as NAAC, AICTE, NCTE :

b) At the State Level
Committees formed by Government of Maharashtra :

c) At the University level
(Board of Studies/Academic Council/Senate/Management council) :

9. Seminars, Conferences, Symposia, Workshops etc. attended in details.

Conference attended	Presented papers	Delivered keynote address	Chaired a Session

10. Details of Conferences, Symposia, Workshops etc. organized

i) by you as Principal Organiser.

ii) in your college.

	State/ National / Internati onal	Title	Duration	No. of participants			Total Expen diture
				State	National/ International	International	
Conferences							
Symposia							
Workshops							

11. Teaching Experience [Give details of last 5 years]

Designation	Experience	Period from ----- to -----	Total Experience
	Under Graduate:		
	Post Graduate:		
	Research Guidance:		
	Principal:		

12. Involvement in Innovative/Community Service/Student development through NSS, NCC programmes (in detail). Interaction with Industry, Other Colleges/Institutes, NGO's etc.

- a) Extension work :
- b) Efforts to bring communal harmony, addressing issues of diversity :
- c) Environmental problems, Water harvesting, Green, Clean Campus :
- d) Participation in Earn and Learn scheme introduced by the University :
- e) What efforts have you made to help students achieve their potential?
(Help for slow learners, special programmes for advanced learners, blood donation camps, activities for empowering women student, health schemes for women, cell against women atrocities, all round

development programme for student
etc.) :

f) What mentoring efforts have you
taken for teachers:

g) What mentoring efforts have you
taken for Non-teaching staff:

13. Participation in Corporate life

a) College/University/Institution:

b) Co-curricular activities:

c) Enrichment of Campus Life:

d) Students Welfare & Discipline:

e) Have you run a CAP in your College? Give
details pertaining to the last three years.

f) Have you organized major sports events in your
College? Give details.

g) Have you introduced examination
reforms/innovative practices in your College?
Give details.

h) Do you have a cell for lady student health and a
cell for Women Atrocities?

14. Generation of Funds (Details should be given)

a) Fund raised from Government agencies

i) Central UGC, AICTE, Sports

ii) State Sports :

b) Through non-government funding agencies
for e.g. Ford Foundation, Industries, WHO,
NGOs etc. :

c) Through self financing courses (Courses
run without Government grants) :

d) Consultancy Services (Consultancy to
Industry, Agriculture, Business etc.) :

15. a) Efforts taken for Reservation Category
Teaching/Non-teaching/Students :

b) Efforts taken for economically backwards
students :

16. How many cases from your college are filled and
pending in the Tribunal? :

(B) Information about the College :

1. a) Name of the College :
- b) Year of establishment of the College :
- c) Whether recognized by U G C under 2f and 12 B? Give details. :
- d) Name of the Society which runs the College :
- e) Members of LMC/Standing Committee :
- f) Does your College pay annual fees to the University regularly? (Attach xerox copies of latest receipts received from the University).

1. For UG

A) Student Welfare Board

1. Security LIC
2. Student Welfare Fund
3. Disaster Fund
4. NSS

B) Board of Sports

1. Gymkhana Fund

2. For PG

1. All types of PG FEES
2. Development Fund for UG & PG
3. Computer Registration Fee for UG& PG

3. Eligibility Fees for UG & PG

g) Dues if any :

2. Status of the College – :
Affiliated /Autonomous

3. Streams/Faculties :

4. Is your College assessed by NAAC? if Yes, Grade Year

5. No. of Teachers and No. of sanctioned Teaching posts :

6. No. of Non-Teaching staff :

7. No. of students admitted as on 14th August this year – Class wise :

i) Male :

ii) Female :

8. No. of Departments – Under Government Grant / Self financing :

9. a) No. of Class rooms :
 b) No. of Laboratories – Subject wise :
 c) No. of Computers in the College :
 d) Is any department recognized as Research Centre of the University- If yes, gives details.
10. No. of Research Projects sent to UGC/CSIR/DST or other funding agencies for approval during the period of last five years :
11. a) No. of Research Projects approved by UGC/CSIR/DST or other funding agency, with details

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Reproduce the table here from A-(4) e. g. Title of the project etc. :

- b) No. of recognized Ph.D. Guides in the College (Give names, subjects and period of recognition) :

12. List of students working for M.Phil and Ph.D. (Details be given for the period of last five years) :

Name of the Students	Subjects	Topic of Research	Name of the Guide	Date of Registration

- e) List major equipments available in College :

13. Information about Collaborations signed by the College :

- a) With Industry

Name of the Industry	Purpose	Duration/Period

- b) With Universities/Colleges

- c) With Research Institutions

Name of the Research Institution	Purpose	Duration/Period

14. Information about the College Website:
15. Are you preparing any proposal for Autonomy?
16. Mention the subjects/courses introduced in the College in the last five years:
17. Information about the infrastructure added on the Campus during your tenure (Clearly mention the additions made to Buildings, Laboratories, Library during the period of last five years):

(C)Administration

1.Style of Administration

Through Office orders Formal Committees / Informal meetings

2. How many Staff meetings do you hold in a year?

3. New initiatives :

Academic, University work

Resource Mobilization, Work on Government bodies, Courses introduced, Grants received,

Research, Consultancy, Extension, Students' activities

4. Leadership Style:

Centralised/Decentralised decision making

5. Communication methods adopted:

6. College results in the last three years (Class wise):

7. Priorities in Administration:

<input type="checkbox"/> Academic	<input type="checkbox"/> Development	<input type="checkbox"/> Finance
<input type="checkbox"/> Discipline	<input type="checkbox"/> Extension	<input type="checkbox"/> Consultancy
<input type="checkbox"/> Research		<input type="checkbox"/> Reforms

8. Contribution parameters

Reforms at College/University/Govt. level

(a) curriculum (b) teaching (c) evaluation (d) financial

(e) organisational (f) administrative (g) any other

(state in not more than 50 lines)

9. Leadership role in Community. (Give reasons in five to ten lines)

10. Self evaluation (with respect to the mission and goals set by you, actual achievements, difficulties experienced, future plans, your specific contribution in developing the institution – in not more than 50 lines:

(Signature of the Chairman / Secretary
of College Managing Committee)

(Signature of Principal / Director)

GOA UNIVERSITY

BEST COLLEGE AWARD

Eligibility:

- (a) College/Institute must be permanently affiliated to Goa University with a post-affiliation existence of 5 years.
- (b) College/Institute must be accredited by NAAC
- (c) College/Institute must have an approved Principal/Director.

The following is the weightage given to the various criteria which are used to assess the college for the award.

Sl. No.	Criteria	Weightage.
1.	Curricular Aspects	20%
2.	Teaching-Learning	20%
3.	Research, Consultancy and Extension	10%
4.	Infrastructure and Learning Resources	20%
5.	Student Support and Progression	15%
6.	Organisation and Management	10%
7.	Best Practices	05%

BEST COLLEGE AWARD

1. Name and address of the College / Institute:

- a. Category: Professional/Non professional
- b. Area: Urban/Rural

2. For Communication:

Telephone (Office)	Telephone Number	Ext. No.
Principal/Director Vice-Principal/Dy. Director		

(Tick appropriate alternative)

Fax No. :

E-mail:

Fax No. :

E-mail:

3. Financial category of the College / Institute:

Grant-in-aid Self-financing Government funded

4. Date of establishment of the College / Institute:

Month & Year (MM-yyyy)

5. Date & status of Affiliation

Month & Year (MM-yyyy)

6. Campus area in acres:

7. Current number of programmes and departments of the College / Institute

a) Number of programmes :

	Programmes	No.
Certificate course		
Diploma		
UG		
PG Diploma		
PG		
M.Phil.		
Ph.D.		
Post Doctoral Fellowship		
Any others		
Total		

b) List of the departments in the College/Institute: Faculty wise :

Faculty of Science
Departments
Faculty of Arts
Departments
Any other
Departments

8. Number of permanent and temporary members of the teaching staff at present :

	Female	Male	Total
Permanent teachers			
Teachers with Ph.D.			
Teachers with M.Phil.			
Teachers with PG			
Temporary teachers			
Teachers with Ph. D.			
Teachers with M.Phil.			
Teachers with PG			

9. Number of members of the non-teaching staff of the College/Institute at present :

	Female	Male	Total
Teaching Staff			
Administrative Staff			

10. Number of students enrolled in the College/Institute according to regions and countries :

	Female	Male	Total
Certificate/Diploma			
Students from the same state where the College/Institute is located			
Students from other states of India NRI Students			
Other overseas students			

	Female	Male	Total
UG			
Students from the same state where the College/Institute is located			
Students from other states of India NRI Students			
Other overseas students			
Grand Total			

	Female	Male	Total
PG Diploma			
Students from the same state where the College/Institute is located			
Students from other states of India NRI Students			
Other overseas students			
Grand Total			

	Female	Male	Total
PG			
Students from the same state where the			

College/Institute is located			
Students from other states of India			
NRI Students			
Other overseas students			
Grand Total			

	Female	Male	Total
M. Phil			
Students from the same state where the College/Institute is located			
Students from other states of India			
NRI Students			
Other overseas students			
Grand Total			
	Female	Male	Total
Ph.D.			
Students from the same state where the College/Institute is located			
Students from other states of India			
NRI Students			
Other overseas students			
Grand Total			

11. Details of the last two batches of students:

Batch I

Batch II

	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)						
Drop-outs						
Appeared for the final year examination						
Passed in the final Examination						
Passed in first class University ranks, if any						

12. Give a copy of the last annual budget of the College / Institute with details of plan and non-plan revenue/expenditure (Attach separately).

13. Does the College / Institute have the following support services:

Central library

Computer centre

Health centre

Sports facilities

Press

Workshop

Hostels

Guest house

Housing

Canteen

Welfare schemes

Grievance redressal cell

Vehicle parking shed

Non-resident centre
Any other (specify)

14. Does the College / Institute have collaborations/linkages with national/International institutions?

Yes No

If yes, list them giving important details:

15. Give details of the resources generated by the College / Institute last Year through the following means :

Source of funding	Number	Quantum (Rs.)
i. Donations		
ii. Fund raising drives		
iii. alumni association		
iv. Consultancy		
v. Self-financing courses		
vi. Any other		

Criterion- wise Inputs

Criterion I: Curricular Aspects

1. What is the range of programme options available to the students for awards such as degrees, certificates and diplomas ?
2. To what extent are the programme options career oriented?
3. Do students have flexibility to pursue a programme with reference to:
 - i. Time frame
 - ii. Horizontal mobility
 - iii. Elective options
 - iv. Non-core options

4. How are the College / Institute mission and goals, if any (other than the general transmission and generation of knowledge), reflected through the curricula?
5. Is there any mechanism to obtain feedback from academic peers and employers on the teaching programmes?

Yes No

If yes, how is the feedback used in the initiation, review and redesigning of teaching programmes ? Give details.

6. Give details of College / Institute-industry-neighborhood networking, if any.
7. Furnish details on the following aspects of curriculum design:
- i. Innovation such as modular curricula:
 - ii. Interdisciplinary/ multidisciplinary approach:
8. Any other highlights:

Criterion II: Teaching-Learning and Evaluation

1. Does the college have a policy for each programme to have a mandatory test at the entry level prior to admission?

Yes No

If yes, cite examples.

2. (a) Is there a provision for assessing students' knowledge and skills for a particular programme (after admission) ? (Remidials)

Yes No

If yes, cite examples.

- (b) Does the College / Institute provide bridge/remedial courses to the educationally disadvantaged students ?

Yes No

If yes, cite examples.

- (c) Does the College / Institute offer enrichment courses?

Yes No
If yes, give details.

(d) How are advanced learners challenged to work ahead of the rest?

3. Does the College / Institute encourage the teachers to make a teaching-plan?
Is there is Course Outline, Session Plan specifying Course and Session Objectives?
Yes No

If yes, when and how is it made?

If yes, give details of implementation in terms of monitoring, mid -
course correction, etc.

4. How does the College / Institute supplement the lecture method of teaching
with other learner-centered teaching methods?

5. Is there a centralized 'media' facility to prepare audiovisuals and other
teaching aids?
Yes No

If yes, give detail.

6. Are evaluation methods communicated to students at the beginning of
the year ?

Yes No

If yes, give details.

7. Does the College / Institute monitor the overall performance of
students through periodical assessments ?

Yes No
If yes, give details:

8. How are teachers recruited? When and how are new teaching
positions created? Give details.

9. Provide the following information about the teaching staff recruited during
the last two years.

Teaching staff recruited from

Same State		Other State
Same institution	Other institutions	

10. Number of teaching staff who have attended
seminars/conferences/workshops/ courses as participants/resource

persons in the last two years:

		Resource Persons
National Level		
International Level		

11. Does the College / Institute follow the self-appraisal method to evaluate the performance of the faculty in teaching, research and institutional programmes ?

Yes No

If yes, how is the self-appraisal analysed and used?

12. Does the College/Institute follow any other teacher performance appraisal method?

Yes No

If yes, give details of the same and state how the results of the appraisal are used.

13. Does the College/Institute conduct refresher courses / seminars / conferences / symposia / workshops/ programmes for faculty development ?

Yes No

If yes, give details.

14. Give details on a few faculty development programmes and the number of teachers who benefitted out of them, during the last two years :

Faculty Development Programme	No. of Beneficiaries

15. How many faculty members have received awards?

List Details

16. How many national and international level linkages have been established for teaching and/or research?

17. Any other highlights?

Criterion III: Research, Consultancy and Extension

1. How does the College/Institute promote research?

PG Students doing project work

Teachers are given study leave

Teachers are provided with seed money

Research Committee for submitting project proposal

Adjustment in teaching schedule

Encouragement to teachers to take up UGC Research Projects

2. What percentage of teachers are engaged in active research in the College/Institute? (Guiding research scholars, operating projects, publishing regularly etc.)

3. How many are full time research scholars and how many have registered as part time scholars? (Research scholar means M.Phil. or Ph.D. Student)

Full-time

Part-time

4. Does the College/Institute provide financial support to research students?

Yes

No

5. Details of ongoing projects:

Total no of projects

Total outlay in Rs.

6. Does the College/Institute publicise the expertise available for consultancy services?

Yes No

If yes, give details.

7. Has the College/Institute undertaken consultancy work with or without fee?

Yes

No

8. Does the College / Institute have a designated person for extension activities?

Yes

No

If yes, indicate the nature of the post.

Full-time Part-time Additional charge

9. Indicate broad areas of the various extension activities of the College Institute:

- | | |
|-----------------------------------|-----------------------------|
| i. Community development | ii. Social work |
| iii. Health and hygiene awareness | iv. Medical camp |
| v. Adult education and literacy | vi. Blood donation camp |
| vii. AIDS awareness | viii. Environment awareness |
| ix. Entrepreneurship | Any other: |

10. Are there any outreach programmes carried out by the College / Institute other than NSS & NCC, for example Population Education Club, Adult Education, National Literacy Mission or any other?
Yes No

11. How are students and teachers encouraged to participate in extension activities ?

12. Does the College / Institute work and plan the extension activities along with NGO's and GO's ?

13. Any other highlights :

Criterion IV: Infrastructure and Learning Resources

1. How does the College / Institute plan to meet the need for augmenting the infrastructure to keep pace with academic growth?

2. How does the College / Institute propose to maintain its infrastructure?

3. How does the College / Institute ensure optimum use of its infrastructure facilities?

4. Does the College / Institute encourage using the academic facilities?

- i. In collaboration with other agencies
- ii. By external agencies

If yes, give details.

5. What efforts are made to keep the campus beautiful?

6. Is there an Advisory Committee for the library?

Yes No

7. Is the library interconnected with other libraries for inter-library borrowing?

Yes No

8. Is there a book bank facility in the central library?

Yes No

9. Are the following activities of the central library computerised?

i. Lending of books

ii. Purchase of books

iii. Lending of audio-visual material

iv. Book bank

v. Stock verification

vi. Any other

10. Number of books/journals/periodicals that have been added to the central library during the last two years and their cost.

	The Year before last		The Year before	
	Number	Total cost (Rs.'000)	Number	Total cost (Rs.'000)
i				
ii				
iii				
iv				

11. What are the other facilities such as reprography, video and audio cassettes made available in the library?
12. Furnish the following details:
- | | |
|------------------------------|--------------------------|
| Working days of the Library | <input type="checkbox"/> |
| Working Hours of the Library | <input type="checkbox"/> |
| Books in the library | <input type="checkbox"/> |
13. Is there a central computer facility in the College / Institute?
- Yes No
14. Give the working hours of the computer centre and its access on holidays and off hours.
15. How many departments have computers of their own? Give the configuration and other details.
16. What is the output of the centre in developing computer aided Learning packages in various subjects during the last three years?
17. How are computer and their accessories maintained in the computer centre and other locations of the College / Institute?
18. What are the various health services available to the students, members of the teaching and non-teaching staff of the College / Institute?
19. What are the physical and infrastructure facilities available in the sports and physical education centre? Give details.
20. What are the incentives given to outstanding sports persons?
21. Give details of the participation of students during the last year at

the university, state, regional, national and international levels and of performance.

Participation of students

Outcome

State

Regional

National

International

22. What are the major physical and infrastructure facilities available in the workshop and Laboratories?

23. What are the various welfare programmes of the College / Institute? Give details.

24. List the various loans available to the members of the teaching and the non-teaching staff of the college.

25. What are the requirements and the eligibility criteria necessary to obtain loans that are available to the teaching and the non-teaching staff.

26. Is there a grievance redressal cell in the College / Institute?

Yes No

If yes, how does it deal with grievances of the employees and others?

27. Does the College have a hostel? Yes. No.

28. If Yes, how many students reside in the hostels? What is the percentage of resident students?

29. Any other highlights.

Criterion V: Student Support and Progression

1. Furnish the following details:

Percentage of students, appearing for the qualifying exam after the minimum

Period of study.

Drop out rate.

Progression to employment and further study. (UG to PG or PG to Ph.D.)

? Prominent Positions held by alumni.

2. How many students have passed the following examinations in the last five years?

UGC-CSIR (NET) Examination.

GATE

Indian Civil Services Examinations:

GRE:

TOEFL:

GMAT:

Any others.

3. Does the College/Institute collect feedback from students regularly?

UG students

PG students

Research scholars

If yes,

- a. What was the feedback obtained from the students of last year?
- b. Was it used for improvement?
- c. Give details of the feedback mechanism which exists in the College / Institute.

4. Does the College / Institute publish its updated prospectus annually

Yes No

If yes, what are the contents of the prospectus?
(Attach Latest copy of Prospectus)

5. What kind of financial aids are available to students from the central government, state government, the institution and others? Give details.

6. Mention the number of students who have received financial aid during the last two years

- i. Merit scholarship
- ii. Merit-cum-Means
- iii. Any others

7. Does the College / Institute have an employment cell and a placement officer who offers career counselling to students? If yes, give details of the cell and its office.

- i. Employment cell:
Role:
- ii. Placement officer:
Role:

8. Do teachers participate in academic and personal counselling? Give details.
a) Does the college have a mentoring system?

9. How many students were employed through placement service during the last year?

	UG students	PG students	Research scholars
i. Local firms /companies			
ii. Central government			
iii. State government			
iv. Public sector undertaking			

v. Private sector			
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10. Does the employment cell motivate the students to seek self-employment?

Yes No

If, yes, how many are self-employed?

11. Does the College / Institute have an Alumni Association?

Yes No

If yes, indicate the activities of the Alumni Association.

12. How are the policies and criteria of admission of students made clear to prospective students?

13. What are the support services given to overseas students?

- i. One window admission service
- ii. Overseas students' office
- iii. Special accommodation
- iv. Induction courses
- v. Socio-cultural activities
- vi. Welfare programme
- vii. Police clearance

14. What are the sports and recreational services / facilities given to students?

- i. Indoor games
- ii. Outdoor games
- iii. Nature Clubs
- iv. Debate Clubs
- v. Student Magazines
- vi. Cultural Programmes
- vii. Audio Video facilities
- viii. Dance Music Competition
- ix. Essay writing

15. Any other highlights :

Criterion VI : Organization and Management

1. Does the College / Institute have an efficient internal co-ordinating and monitoring mechanism ?

Yes No

If yes, give details.

2. Were any committees/external agencies appointed during the last three years to improve the organisation and management?

Yes No

If yes, what are the recommendations?

3. Does the College / Institute have an inbuilt mechanism to check the work efficiency of the non-teaching staff?

Yes No

Give details.

4. Is there a special Committee for preparing the academic calendar?

Yes No

5. During the last two years have all the decisions of the selection committee/general body been approved?

Yes No

If no, give reasons.

6. Does the College / Institute conduct professional development programmes

for non-teaching staff?

Yes No

If yes, give details

7. Furnish the amount spent under the various heads of expenditure last year.

Head of Expenditure	Budget provided	Amount actually spent in Rs. '000

- * Percentage of expenditure on academic services.
- * Percentage of expenditure on administration and other common services.
- * Percentage of expenditure on student welfare services.

8. Is there an internal audit mechanism?

- a) Academic Audit
- b) Administrative Audit
- c) Financial Audit

Yes

No

9. Any other highlights:

Criterion VII: Other Healthy Practices

1. Has the College / Institute adopted any mechanism/process for internal quality checks?

Yes No

If yes, give details.

2. Is the College / Institute sensitized to latest managerial concepts such as strategic planning, teamwork, decision making and computerization?

Yes No

3. Does the College / Institute have

Training programmes

MoU's with Industries

Research organisations

Student exchange programme.

4. What are the other international linkages established by the College / Institute for training and research?

5. How does the College / Institute strengthen the regular academic programmes through other complementary systems like self-financing courses, non- credit courses, non-formal mode and distance education?

6. What are the practices of the College / Institute to impart value based education?

7. How does the College / Institute inculcate civic responsibilities among the students?

8. What are the College / Institute efforts towards all-round personality development of the learners ?

9. How is the College / Institute geared to achieve its specific goals and objectives?

10. What are the College / Institute efforts to bring in "community orientation" in its activities?

11. Indicate the efforts to promote general/transferable skills among the students such as

- a. Capacity to learn
- b. Communication skills
- c. Numerical skills
- d. Use of information technology
- e. Work as a part of a team and independently.

12. Any other College / Institute specific innovations which have contributed to its growth.

13. A summary of the Vision of the College for the next five years.

Signature & Seal of
The Principal of the College