

Statutory provisions about IQAC:

Goa University Statute SA-20 (C) (9) deals with constitution and functions of IQAC.

The Internal Quality Assurance Cell (IQAC) shall be established in University and affiliated colleges. The IQAC shall be constituted under the chairmanship of the Vice-chancellor in case of University and Principal as the Chairperson in affiliated colleges. The Chairperson shall be assisted by a senior faculty member as Director in case of University or as Coordinator in case of an affiliated college.

The goals of IQAC are:

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the University / affiliated colleges.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

The IQAC shall have the following composition:

- a) Head of the Institution – Chairperson
- b) Five (in case of a College) or eight (in case of University) senior teachers and one senior administrative official – Members
- c) Two (in case of a College) or three (in case of University) external experts on Quality Management / Industry / Local Community – Members
- d) Director / Coordinator of IQAC – Member Secretary

The members at b) and c) above shall be nominated by the Vice-chancellor in consultation with the Academic Council of the University for University IQAC or by the Principal of the affiliated College in consultation with the Local Managing Committee for IQAC in Colleges. The tenure of such nominated members shall be for a period of two years where as the Director / co-ordinator shall have a tenure of three years. The IQAC meeting should be convened by the Member-Secretary, in consultation with the Chairperson at least once in a quarter. The quorum for the meeting shall be two-third of

the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

The IQAC shall have the following functions:

1. Acting as the documentation and record-keeping Cell for the Institution including assistance in the development of the API criteria based PBAS Performa using the indicative template laid down in these Statues on regular basis in case of individual teachers.
2. To introduce the student feedback system on Institutional parameters without incorporating the components of student's assessment of individual teachers.
3. Development and application of quality benchmarks/parameters
4. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Institution;
5. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
6. Arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes;
7. Dissemination of information on the various quality parameters of higher education;
8. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
9. Documentation of the various programmes / activities of the Institution, leading to quality improvement;
10. Acting as nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of good practices;
11. Development and maintenance of Institutional database through MIS for the purpose of maintaining / enhancing the institutional quality;
12. Development of Quality Culture in the Institution;
13. Preparation of the Annual Quality Assurance Report (AQAR) of the Institution based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format;

14. Bi-annual development of Quality Radars (QR's) and Ranking of Integral Units of the Institution based on the AQAR.
15. Interaction with SQAC's in the pre and post accreditation quality assessment, sustenance and enhancement endeavors.
16. Any other activity aimed at enhancement of Institutional quality parameters.

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