



Form A-7
(See OA-14 of Part A)

Proforma for the submission of the minutes of the Board of Studies

Part A.

- i. Recommendations regarding courses of study in the subject or group of subjects at the undergraduate level:
- ii. Recommendations regarding courses of study in the subject or group of subjects at the postgraduate level:

Part B

- i. Scheme of Examinations at undergraduate level:
- ii. Panel of examiners for different examinations at the undergraduate level:
- iii. Scheme of Examinations at postgraduate level:
- iv. Panel of examiners for different examinations at post-graduate level:

Part C.

- i. Recommendations regarding preparation and publication of selection of reading material in the subject or group of subjects and the names of the persons recommended for appointment to make the selection:

Part D

- i. Recommendations regarding general academic requirements in the Departments of University or affiliated colleges:
- ii. Recommendations of the Academic Audit Committee and status thereof:

Part E.

- i. Recommendations of the text books for the course of study at undergraduate level:
- ii. Recommendations of the text books for the course of study at post graduate level:

Part F.

- i. Important points for consideration/approval of Academic Council
The important points/recommendations of BoS that require consideration/approval of Academic Council (points to be highlighted) as mentioned below
 - a)
 - b)

- ii. The declaration by the chairman that the minutes were readout by the Chairman at the meeting itself.

Date:

Place:

Signature of the Chairman

Part G. The Remarks of the Dean of the Faculty

- i) The minutes are in order
- ii) The minutes may be placed before the Academic Council with remarks if any.
- iii) May be recommended for approval of Academic Council.
- iv) Special remarks if any.

Date:

Place

Signature of the Dean