



Ref: GU/VCS/AAR/492-Vol.VI/2026/88

Date: 10/04/2026

NOTIFICATION

Ref: GU/Admn.(NT)/AAR/492/2026/1237 Date: 27/02/2026

With reference to clause No.17 of the notification referred to above, it is hereby informed that a written test shall be conducted for the purpose of shortlisting of candidates for interview.

The syllabus for the written test to shortlist candidates for interview for the post of Assistant Registrar is annexed herewith as **Annexure I**. The written test shall be conducted in **offline mode only** on **Sunday, 10th May 2026**, at **Goa University, Taleigao Plateau, Goa**. The detailed schedule and admit cards for the said test shall be made available for download by logging into the Samarth Portal on **30th April 2026** (**Link: <https://unigoant.samarth.edu.in/index.php/site/login>**).

Guidelines for the Written Test:

A. Scheme of Examination

- The Written Examination shall be of 100 marks and consist of 100 Multiple Choice Questions (MCQ) type, each carrying 1 (One) mark.
- 0.25 marks shall be deducted for each wrong answer (Negative Mark).
- No marks shall be deducted for unanswered questions.
- The duration of the examination shall be two hours.
- Candidate will have to mark the correct answer on the OMR sheet that will be provided.
- For PwD candidates, 30 minutes extra time will be given in the Written Test for short-listing purposes. Further, if they require a scribe, they need to communicate the requirement by sending an email to recruit.nt@unigoa.ac.in by 30th April 2026, along with an appropriate medical proof. Requests made beyond 30th April 2026 may not be considered.

B. Passing Criteria

Minimum qualifying marks at the written test- category-wise as under:

- UR and EWS Category - 50%
- OBC (NCL) Category - 45%

C. Tie-Breaker

In the event of two or more candidates scoring the same marks (tie), such cases shall be resolved by applying the following criteria:

- Higher Score in Section A, followed by
- Higher Score in Section B, followed by
- Higher Score in Section C, followed by
- Date of Birth, with older candidates given higher preference

D. Other :

- i. The selection of the shortlisted candidates shall be subject to the condition that they fulfil all the eligibility criteria as per the above-referred Notification.
- ii. The score/merit in the written test shall be considered only for shortlisting candidates for the interview and shall not have any weightage in the interview.
- iii. The number of candidates to be called for interview for each category shall be 1: 10.(i.e. for every 1 post under a specific category,10 shortlisted candidates under that category shall be called for an interview).
- iv. The essential documents submitted by the shortlisted candidates shall be verified before the conduct of the interview.
- v. The candidature of the shortlisted candidate shall not be considered if s/he is found ineligible at the time of verification of essential documents, even though s/he has passed the examination or been shortlisted for the interview.
- vi. The final selection of the candidates for the posts shall be based only on the interview performance. The candidates are required to obtain a minimum 50% marks at the interview to be eligible for selection.
- vii. The date, venue and time of the interview shall be separately notified to the shortlisted candidates.
- viii. No TA/DA shall be paid to the candidates for answering the written test/interview.

For assistance and clarifications candidates may send their queries through email (Email address: [recruit.nt@unigoa.ac.in.](mailto:recruit.nt@unigoa.ac.in))

Date: 10/04/2026

Sd/-
(Prof. S.N. Dhuri)
REGISTRAR

**SYLLABUS FOR SCREENING TEST FOR RECRUITMENT
OF ASSISTANT REGISTRAR**

SECTION A	<p>About Goa University, Goa University Act, Statutes and Ordinances, University Organogram, University Statutory Bodies</p> <ul style="list-style-type: none"> • Candidates should have a general understanding of the functioning of a University system and its academic and administrative processes. • Act, Statutes and Ordinances as of 31/03/2026 available at www.unigoa.ac.in 	30 Marks
SECTION B	<ul style="list-style-type: none"> • Basic knowledge of the Central Civil Services (Classification, Control and Appeal) Rules, 1965 • Basic information regarding the FR and SR • Knowledge of the provisions and implementation of Right to Information (RTI), • Knowledge of the provisions and implementation of the Prevention of Sexual Harassment of Women at Workplace (POSH) Act • Knowledge of the 13 and 200 points roster arrangements 	20 Marks
SECTION C	<p>QUANTITATIVE APTITUDE & LOGICAL REASONING</p> <p>Percentages, Ratio & Proportion, Statistical Analysis, Averages, Probability, Permutation & Combination, Data Interpretation Charts/Tables, Data Sufficiency, Profit & Loss, Simple Interest /Compound Interest, Time & Work, Time-speed-distance, Mixtures, Number System, Algebra, Geometry, Mensuration, Spreadsheet and Formulas.</p> <p>Coding-Decoding, Blood Relations, Direction Sense, Series, Analogy, Syllogism, Statement-Conclusion, Statement-Assumption, Cause-Effect, Assertion-Reason, Ranking, Seating Arrangement, Puzzles, Venn Diagrams, Critical Reasoning.</p>	20 Marks
SECTION D	<p>Current affairs, Business and corporate news, Economy, Politics, International affairs, Sports news, Awards and honours, Science and technology, Government schemes, Important days, History, Geography, Indian Constitution, Organisations, Famous personalities, Budget and Economic Survey.</p>	15 Marks
SECTION E	<p>Reading comprehension, Para jumbles, Sentence correction, Vocabulary, Synonyms, Antonyms, Fill in the blanks, One-word substitution, Idioms and phrases, Grammar, Error detection, Sentence completion, Verbal analogy, Context-based meaning, Parts of speech, Tenses, Subject-verb agreement, Vocabulary-based usage.</p>	15 Marks