गोंय विद्यापीठ
ताळगांव पठार,
गोंय - ४०३ २०६
फोन : + ९१ - ८६६९६०९०४८

Goa University
Taleigao Plateau,Goa - 403 206
Tel :   +91-8669609048
Email : registrar@unigoa.ac.in
Website :   www.unigoa.ac.in

(Accredited by NAAC with Grade A+)

GU/Admn.(NT)/RSNT/50/2025/680   Date: 13/10/2025

NOTIFICATION

Goa University invites applications **online** for the following regular posts:-

Sr.No	Name of the post	No. of Post & Category	Pay Matrix
1.	Assistant Sports Officer	01 (OBC)	Level -6
2.	Engineering Assistant (DDLI)	01 (UR)	Level -6
3.	Junior Engineer (Electrical)	01 (UR)	Level -5
4.	Dispatch Rider/Motor Cycle Rider	01 (UR)	Level -2

Detailed information can be downloaded from University website www.unigoa.ac.in.

Last date for submission of **online** application form is **03/11/2025**.

Sd/-
(Prof. S.N. Dhuri)
REGISTRAR

Sr. No.	Name of the post	No. of Post & Category	Educational Qualification	Pay Matrix
1.	Assistant Sports Officer	1 (OBC)	**a) Essential** i) Degree of a recognized University or equivalent. ii) Degree in Physical Education from a recognized University/Institution. iii) Knowledge of Konkani **b) Desirable** i. Three years experience in the concerned field at College/ State level. ii. Participation in games and Sports. iii. Knowledge of Marathi.	Level-6
2.	Engineering Assistant (DDLI)	1 (UR)	**(a) Essential:** (i) B.Sc./B.E. in Computer or IT from recognized University. **OR** BCA from a recognized University. **OR** 3 years Diploma in Electrical or Electronic or Computer Science. (ii) 3 years experience in Linear and non linear video editing/ Audio editing / Camera handling /Field Photography / Studio illumination/Multimedia/ Software/Webcast. (iii) Knowledge of Konkani. **(b) Desirable:** (i) Knowledge of computer hardware and software. (ii) Experience of e content development. (iii) Knowledge of Marathi.	Level-6
3.	Junior Engineer (Electrical)	1 (UR)	**a) Essential** (i) Degree or Diploma in Electrical Engineering from recognized University/institution (ii) Knowledge of Konkani. **b) Desirable** i) Knowledge of Marathi	Level-5
5.	Dispatch Rider/ Motor Cycle Rider	01 (UR)	**a) Essential:** (i) Passed Secondary School Certificate examination from a recognized Board/Institution. (ii) Light Motor vehicle driving license and Motor cycle Driving License. (iii) Two years experience with unblemished record. (iv) Knowledge of Konkani. **b) Desirable:** (1) Knowledge of Marathi.	Level-2

GOA UNIVERSITY
Sub Post Office Goa University
Taleigao Plateau, Goa – 403 206 INDIA

Information Brochure

Goa University invites applications to fill up the following non-teaching post on Regular basis. The details of vacancies are indicated below:

Click here to apply Online:
https://unigoant.samarth.edu.in/

Application Fee:
   a. Unreserved/General Candidates shall have to pay ₹.500/- per application.
   b. Scheduled Caste/ Scheduled Tribe category candidates have to pay 50% (Fifty percent) of the application fee.
   c. No fees shall be charged from Persons with Disability.

Applications duly filled online in all respects alongwith the prescribed application fee and relevant enclosures may be submitted online on or before **03/11/2025**.

Age limit: 45 years (Relaxable by 5 years for persons in regular service of Government of Goa and for candidates belonging to reserved category i.e., SC/ST/OBC/PwDs as per Goa State Government rules.

General Information:
   1. Candidates are advised to read the Information Brochure carefully to check & satisfy themselves before applying that they possess the prescribed qualifications. No query seeking advice as to eligibility will be entertained.

   2. Candidates have to first register themselves on the online portal. The candidate will receive a mail to his/her registered email ID to verify their email ID. Once registered, the candidate has to use Login details as per the below given format:-
   i) Login: (candidates registered email ID)
   ii) Password: (Password entered while registering).

   3. After successful login, the system will redirect you to a new webpage containing the "Post Department Selection" section. To proceed, you are required to complete all mandatory fields (indicated with a red asterisk *).

   4. There are **8 (Eight)** parts (Personal Details, Educational Qualification, Experience, Miscellaneous, NOC & Declaration, Uploads, Preview, Submission) which are required to be filled, **Research tab is not applicable for non-teaching posts**. The candidates may keep on saving the various parts of the application. The candidate is permitted to edit any of the parts

until it is finally submitted. If necessary, the candidate may log out and login later to edit or complete the rest of the parts of the application form.

5. Candidates should upload, wherever asked under uploads tab, clear scanned images of their degree certificates, statement of marks or other certificates in support of their educational qualifications and of the Matriculation or equivalent certificate in support of their age, Experience certificates. While uploading the experience certificate there is an option to upload Last pay certificate/Gross salary certificate if the certificate is not applicable/available candidates are required to upload Offer letter where in the salary is mentioned or if both Last pay certificate/ Offer letter is not available candidates are required to upload the available experience certificate.

6. **Candidates who are employed shall submit their application after necessary endorsement by the Head of concerned Institution/Department. In respect of such applicant, the *pdf* form of declaration (attached below) may be downloaded and after duly filled and signed by the competent authority, a scanned copy of the same should be uploaded. Those applicants who are not employed are required to sign the self declaration part only and upload the same.**

7. Only the eligible candidates fulfilling the criteria as per recruitment rules/ advertisement shall apply by submitting copies of all valid documents. However, the candidature of shortlisted candidate shall not be considered, if s/he is found ineligible at the time of verification of essential documents, even though one has the passed the examination.

8. Candidature of candidates who have not submitted valid documents/ certificates at the time of uploading the application shall stand cancelled.

9. Candidates should also upload while submitting their applications the following valid documents:
   a. Valid 15 years Residence/Domicile Certificate in Goa issued by the competent authority.
   b. Valid caste/category certificate issued by the competent authority of the State of Goa should be submitted if the candidate belongs to Scheduled Caste/ Scheduled Tribe/EWS /Other Backward Class (Non creamy layer certificate in respect of OBC candidates).
   c. Valid certificate for Person with Disabilities issued by the competent authority, if applicable.
   d. Passport size Color photograph (avoid white/ light background) with file size between 20-100 kb in JPG/JPEG format having 80% coverage of face.
   e. Once the file is selected for upload, candidate has to click on **Start Upload** button to upload the file. If the Start Upload button is not clicked then the selected file will not be uploaded on the portal.

10. All the certificates should be valid at the time of uploading. Request to accept valid certificate after the last date of submission of online application shall be not be entertained.

11. Once the application is submitted, the candidate will not be permitted to edit anything in the application form.

12. Payment should be made online through Credit Card/Debit Card/Internet Banking. Ensure that you get a success message for the transaction. It may be noted that additional fees towards online banking services if any, shall be deducted by the Bank.

13. If money is deducted from Bank Account during payment and the candidate has not received payment success message, then candidates are instructed to inform immediately through email to recruit.nt@unigoa.ac.in. Do not retry to pay again in such cases.

14. The fee, once paid, shall not be refunded under any circumstances.

15. Any change of address, as given in Personal Information part of the application form, should be communicated immediately by email at recruit.nt@unigoa.ac.in

16. Incomplete application form and application without the requisite fee will not be considered.

17. There will be no oral interviews. The selection of the candidates will be based on the written test and such other tests in terms of the Office Memorandum issued by the Personnel Department, Government of Goa. Merely passing the written test shall not make a candidate eligible for the post advertised unless the candidate fulfils eligibility conditions as laid down in the advertisement.

18. For PWD candidates 30 minutes extra time will be given in the Written Test for short-listing purpose. Further, if they require a scribe, they need to communicate the requirement at the time of submission of application. Reservation to PwD will be as per GoI norms.

19. Candidates called for answering the written test will have to present themselves at the given venue by the University at their own expenses. No TA/DA will be paid to the candidates for this purpose.

20. **Action against applicants found guilty of misconduct:** Applicants are warned to not to furnish any particulars that are false or suppress any material information while filling in the application form. Applicants are also warned that they should in no case attempt to alter or otherwise tamper with any entry in a document or the attested certified copy submitted by them nor should they submit a tampered/fabricated document. Without prejudice to criminal action/debarment from Goa University examination whenever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of applicant found to have indulge in any of the following:

a. Making wrong declarations and giving mis-interpretation of the facts in the application.
b. In possession of mobile phone & accessories and other electronic gadgets at the examination centres, whether in use or in switched off mode and on person or otherwise.
c. Involved in malpractices.
d. Using unfair means in examination hall.
e. Obtaining support for his/her candidature by any means.
f. Impersonate/Procuring impersonation by any person.
g. Submitting fabricated documents or documents which have been tampered with.
h. Making statements which are incorrect or false or suppressing material information.
i. Restoring to any other irregular or improper means in connection with his/her candidature for the examination.
j. Misbehaving in any manner in examination hall with the Supervisor, Invigilator or Goa University representatives.
k. Taking away the OMR/answer sheet with him/her from the examination hall, or passing it on to unauthorized persons during the conduct of examination.
l. Intimidating or causing bodily harm to the staff deployed for duty at any stage of recruitment process.
m. Candidature can also be cancelled at any stage of the recruitment for any other ground which the Goa University considers to be sufficient cause for cancellation of candidature.

21. Canvassing in any form by or on behalf of the candidate shall lead to disqualification of the candidate.

22. The University reserves the right not to fill up any or all the posts that are being advertised.

23. Documents required to be Uploaded wherever applicable:-

Sr. No.	Particulars of the Documents	File Size	Format
1.	Candidate Photograph	(20 to 100KB)	.JPG/ .JPEG
2.	Signature	(20 to 100KB)	.JPG/ .JPEG
2.	Birth Certificate	(100 to 500KB)	.JPG/ .JPEG
3.	Valid 15 years Residence / Domicile Certificate in Goa issued by competent authority	(100 to 500KB)	.JPG/ .JPEG
4.	Valid Caste Certificate (SC/ST/OBC) (if applicable)	(100 to 500KB)	.JPG/ .JPEG
5.	Valid income certificate for EWS category	(100 to 500KB)	.JPG/ .JPEG
6.	Person with Disabilities Certificate (If applicable)	(100 to 500KB)	.JPG/ .JPEG
7.	SSC or equivalent	(100 to 500KB)	.JPG/ .JPEG

8.	HSSC or equivalent	(100 to 500KB)	.JPG/ .JPEG
9.	Under Graduate Marksheet (BA/ B.Sc./B.Com etc)	(100 to 500KB)	.JPG/ .JPEG
10.	Post Graduate Marksheet	(100 to 500KB)	.JPG/ .JPEG
11.	Other Certificates	(100 to 500KB)	.JPG/ .JPEG
12.	Salary Certificate (if applicable)	(100 to 500KB)	.JPG/ .JPEG
13.	Testimonials (if applicable)	(100 to 500KB)	.JPG/ .JPEG
14.	Declaration Form	(100 to 500KB)	.JPG/ .JPEG

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REGISTRAR

Date: 13/10/ 2025

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Recruitment Declaration Form

Have you been debarred or punished for adopting unfair means in any examination by the Institution/Board/University? _____.

If yes, please specify the reason: _____

Have you at anytime been convicted by a Court for any criminal offence/Moral turpitude? _____.

If yes, please specify the reason:_____.

I, _____ hereby declare that all statements made by me in this application are true, complete and correct to the best of my knowledge, belief and I possess the requisite qualification and other mandatory documents for the post. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated. I further understand that no notice shall be taken of any request for withdrawal of my application.

_____
(Signature of the Candidate)

Place:

Date:

Forwarded through the Registrar/Principal/Director of University/College/ Institution where employed.

_____
(Signature and Seal of University/College/Institution)

Place:

Date: