

**Directorate of Internal Quality Assurance (DIQA)
GOA UNIVERSITY**

Minutes of the DIQA Advisory Committee Meeting

A meeting of the Advisory Committee of Internal Quality Assurance Cell (IQAC) / DIQA was held under the Chairmanship of the Vice-Chancellor on 23/05/2023 at 3.30 p.m. in the Council Hall, Administrative Block, Goa University.

Following members attended this meeting:

1. Vice Chancellor, Chairperson
2. Registrar
3. Finance Officer
4. Controller of Examinations
5. Director, Directorate of International Cooperation and Exchange
6. Director, Directorate of Digital Learning and Initiatives
7. Director, Directorate of Unnat Bharat Abhiyan
8. Director, Directorate of Research, Development & Resource Mobilization
9. Director, Directorate of Student Placement and Alumni Relations
10. Ms. Rohini Gonsalves, External Member
11. Mr. Milind Anvekar, External Member
12. Director, DIQA/IQAC, Member Secretary

Vice-Chancellor/Chairperson welcomed the members and thereafter requested the Member Secretary to take up the agenda of the meeting.

Agenda 1: Confirmation of the Minutes of the DIQA/IQAC meeting held on 30th January, 2023.

Member Secretary informed the Committee members that the minutes of previous meeting held on 30th January, 2023 were approved by Chairperson and circulated to the Committee members and there were no comments/suggestions received by the members. The minutes were then confirmed.

Agenda 2: Training programme for new teachers without PhD.

Chairperson informed we have about 30 % of the new teachers without PhD. In light of implementation NEP-2020 which stress upon a research component in the curriculum, it is important to provide training to all teachers who do not possess PhD qualification to acquire adequate knowledge on various stages of research. All such faculty will have to be encouraged and promoted to do research at University level independently. Such training will also help teachers to guide the students undergoing dissertation of 16 credits which compulsory component. Once all such faculty acquire PhD, then University will be benefited in NIRF ranking. He opined that all such teachers should acquire their PhD qualification in next four years. Chairperson requested Dir-DRDRM to further brief the members on the proposed training programme. Dir-DRDRM informed that a one-week training programme has been planed for the newly appointed faculty members who are yet to acquire PhD. He mentioned that the workshop will be conducted in a physical mode in collaboration with UGC-HRDC likely in June / July, 2023. It was suggested to implement same modalities for the conduct of workshop and evaluation of candidates as that of short-term FDP course. Members suggested on completion the course, the participants may be given a certificate.

Chairperson requested Dir-DRDRM to come out with the proper proposal of workshop at the earliest and once approved same be conveyed to the participants (faculty) through the Deans of Schools.

Action: DRDRM office

Agenda 3: Augmenting cash flow to University.

Chairperson informed that the extramural funding through R & D projects undertaken by faculty is very important to enhance good cash flow to the University and quality output. He mentioned that there are several schemes of different agencies which provide funding for a quality proposal. He stressed upon writing of a good proposal in order to attract funding in competitive bid. Therefore, faculty members should know to write a good project proposal and should have at least one research early career stage. In this regard, Dir-DDLI informed that for sanction of project proposal, the funding agencies look for quality publications (Scopus/WoS) in active service. Chairperson said that principal investigators should focus on primary data generation rather than depending on the secondary data which results in poor quality publications. He requested Dir-DRDRM and DIQA to conduct workshops on proposal writing and selection Scopus/WoS journals for publication in the AY 2023-24.

Dir-DRDRM suggested that University could enhance the Seed Money Scheme for new teachers. The matter was deliberated and the Chairperson sought inputs from Dir-DIQA. Dir-DIQA informed that as per the new NAAC guidelines, a minimum of Rs 1.0 lakh to be given as seed money. After deliberations, Chairperson informed that he will discuss the matter with Dir-DRDRM and accordingly the enhancement of seed money Scheme will be taken. He requested Dir-DRDRM to put up a proposal.

Dir-DRDRM and DIQA further brought to the notice of committee that NAAC considers the UGC-Care list I publications in addition to Scopus/WoS. They suggested that RIF scheme could be extended to UGC- Care list I manuscripts published usually by the Language faculty in Indian Languages due to the limited journals in Scopus /WoS. The matter was deliberated and members felt that quality of publications will go down. Chairman said they should try to publish in Scopus/WoS as it is important for NIRF. However, Dir-DIQA/DRDRM suggested if some incentives in the form of RIF are given to such faculty, the number and quality will improve and it will help in NAAC scores. Committee resolved to provide 10 points for each article under RIF for first/corresponding author (only in-service faculty). Chairman opined that rest all rules of RIF Scheme will continue to apply to such publications also and requested Dir-DRDRM to put up the proposal.

Action: DRDRM office

Agenda 4: Discussion on transdisciplinary research.

Chairperson informed that there is lot of scope for transdisciplinary research with amalgamation of departments into Schools. University will encourage its faculty to take up transdisciplinary projects/studies which will help state of Goa as well as University. He cited an example by mentioning that the faculty from Konkani discipline can tie-up with NCPOR, where there are several documents in English language which could be taken up for translation to Konkani so that the Scientific information of the results of NCPOR can be disseminated to the society. He said that such projects are encouraged by NCPOR and they are ready to provide funding. He mentioned that one such meeting was already initiated by him between Konkani discipline faculty and NCPOR scientists, however, there is no further progress in this matter. He urged faculty from Konkani discipline to take up such projects. Similarly, he suggested that the faculty members should try to solve the community centric problems/issues through transdisciplinary research. Dir-DUBA mentioned that there is huge demand for the translation research and funding is available from Central Government also. She suggested that awareness programmes in this area may be organised by the University to benefit its faculty in this area. Committee members agreed with the suggestions made by

Chairperson and decided to hold regular discussions or workshops to encourage such projects.

Action: DRDRM office

Agenda 5: Annual report data collection

Dir-DDLI mentioned that Annual Report Committee had asked the data of each School by sending email to all the Deans of Schools. He raised a point that in past such practice was not there and IQAC office used to compile all information for Annual report and circulate for verification or additional inputs. He felt that there should be no repetition and duplication of data collection and suggested that Annual report committee may coordinate with DIQA office for better management. Dir-DUBA supported this suggestion and informed that she suggested that there should be one data management system. Dir-DIQA informed that in past the Annual Report Committee used to involve IQAC in the report drafting. He noted that Asst. Librarian (IQAC) was a member secretary of this committee last year, however for this year, he said that DIQA staff is not a part of committee. He informed that DIQA office will render all the help necessary to compile the report to the committee. Chairperson resolved that Annual committee may coordinate with DIQA office to draft the annual report.

Action: Annual Report Committee /DIQA office

Agenda 6: Social Media Strategy for the University

Shri Milind Anvekar briefed members regarding a need of social media strategy for promoting University in the today's world. He suggested that Social media platform will help in attracting students, parents, alumni and other stakeholder towards University. He suggested that University could appoint young professionals with IT knowledge to work on Social media handles. Chairperson appreciated the suggestion of the member and informed that University DIQA will take up the matter. Dir-DIQA mentioned that University has appointed a social media consultant who is looking after the Social Media handles of University. He further informed that in order enhance the outreach University will hire professional service agency.

Action: AR-PR (DTT) /DIQA office

Agenda 7: Conference on Artificial Intelligence

Shri. Milind Anvekar mentioned that area of artificial intelligence is booming up and it is attracting students and IT professional. He suggested there is a need for the awareness on how to use AI tools in research and other areas among the students and faculty. He therefore suggested that University could hold a Conference on AI wherein IT companies can partner the event. Chairperson appreciated idea and promised to organise a conference at bigger level including experts from industries and academia. Dean, GBS informed that national conferences on AI are planned in December wherein experts from industries and academia will participate.

Action: Goa Business School

Agenda 8: Smart & Green Bus stand for the students and staff at the university.

Shri Milind Anvekar mentioned that at University there is need of Smart and Green Bus Stands. He suggested that University could built such stops for students through CSR help from Industries. He agreed to help in this direction. Chairperson informed that currently one private company has approached us for the providing such facility under CSR. University

has identified two places green bus stands on campus. He informed that such activities will be welcomed under CSR scheme. He mentioned that University Estate division will take necessary steps to initiate such projects.

Action: University Estate Division

Agenda 9: Alumni Meet & opportunities

Mr. Milind Anvekar suggested alumni linkage with University should be strengthened and there is need to hold frequent Alumni meets at University. Dir-DSPAR informed that Advisory committee of DSPAR has taken decision to hold the alumni meet in August 2023. It was suggested to DSPAR to hold such meeting in December as many of the Alumni settled outside the state and abroad tend to come to Goa for holidays during this month. Chairperson requested Dir-DSPAR to evolve a strategic plan to organise an Alumni meet in December by inviting distinguished alumni.

Action: Directorate of Students Placements and Alumni Relations

Agenda 10: IQAC calendar for Ay 2023-24.

The Member Secretary displayed the IQAC calendar prepared for Academic year 2023-24 and briefly read out details of conduct of each activity. Committee approved the calendar after deliberations.

Action: DIQA office

Agenda 11: Proposed format and structure of Dissertation/Internship/ Fieldwork report (for PG programmes) in NEP 2020.

Dir-DIQA informed that as per NEP revised PG syllabus, all programmes will have compulsory dissertation / internship of 16 credits. He opined that it is mandatory to submit the soft copies of dissertation/internship/field work reports in the AQAR report. In previous meeting it was decided to initiate separate internal repository for dissertation/internship reports. Since these documents goes in public, he suggested that there should be uniform format for the dissertation/internship reports. He informed that DIQA office has design the template for dissertation/internship/field work reports help of with help of Dr. M. Tapaswi. Dir-DIQA presented the formats for feedback of committee. Dir-DDLI suggested to provide some flexibility to the Schools depending on their need. After deliberating on the importance of such formats the Committee approved the formats. Chairperson inform to circulate these formats to the Deans/faculty members and take feedback. It was decided that the formats may be placed in the Academic council for approval.

Action: DIQA office

AOB:

Under AOB, Director-DRDRM suggested that since NAAC has announced the bench marks, DIQA office could work out the current bench marks based on the data of AY 2021-22. He said that if the bench marks are known, it would be easier to strategies the activities for future. Dir-DIQA informed that bench marks are only given for quantitative metrics and not for qualitative metrics. He further added that his office is working on whole data of previous three years and once the status of previous years on bench marks is known, DIQA will initiate appropriate steps to bridge gap of missing activities.

Action: DIQA office

Meeting ended with thanks to Chair.

Sd/-

Prof. Sunder N. Dhuri
Member Secretary

Sd/-

Prof. H.B. Menon,
Chairperson & Vice Chancellor

Action taken on the items discussed in meeting held on 30th January 2023

Item	Action taken
1. AQAR 2021-22 submission	Approved AQAR report submitted within deadline
2. NIRF data submission (AY 2021-22)	Data submitted and NIRF document uploaded on University