

गोंय विद्यापीठ ताळगाव  
पठार 403206 गोवा, भारत



Goa University  
Taleigao Plateau 403206  
Goa, India

Tel: 8669609025/064

Fax: +91-832-2451184/2452889

State Public University since 1985  
Recognized by UGC u/s 12-B  
(Accredited by NAAC with A Grade)

Email: [registrar@unigoa.ac.in](mailto:registrar@unigoa.ac.in)

Website: [www.unigoa.ac.in](http://www.unigoa.ac.in)

Ref. No:1/Affiliation/2/2023/463

Date: 04/08/2023

### CIRCULAR

#### I. Application for Continuation/Extension of Affiliation to Colleges/Programmes, starting new Programmes and Research Centres for the academic year 2024-25.

1. Applications for i) Continuation of affiliation ii) Extension of affiliation iii) Affiliation to start new Programmes iv) Affiliation to start additional divisions/ increase in sanctioned intake (including A.Y. 2024-25) v) Affiliation to start new Colleges vi) Recognition to start/continuation of Research Centers for the academic year 2024-25 shall be accepted **online** from the date of issue of this Circular as per the following Schedule:

Sl. No.	Date for submission	Fees including Late fees
1.	Applications received up to 03.10.2023	Fees as per schedule in Annexure -A
2.	Applications received from 04.10.2023 to 06.11.2023	Fees as per Annexure-A plus a late fee of Rs.20,000/- per Programme.
3.	Applications received from 07.11.2023 to 24.04.2024	Fees as per Annexure-A plus a late fee of Rs.40,000/- per Programme.

2. The Colleges are required to login through the GUMS login link provided on the University website [www.unigoa.ac.in](http://www.unigoa.ac.in) using the Principal id and pass word emailed to them. The User Manual for affiliation is also available on the University website. The payment of the prescribed affiliation fees and late fees will be calculated by the system and as indicated in Annexure 'A'.
3. All the required documents are to be scanned and uploaded along with the application for affiliation. **Eight hard copies of the filled in (downloadable) application for affiliation (in PDF format) along with all the enclosures is also required to be sent to the Assistant Registrar - Academic (Gen.) for reference and record.**
4. Any proposal for opening a new College and/or starting a new Programme including starting of Research Centres and extension of affiliation for General and Honours Programmes shall be first examined by the Standing Affiliation Inquiry Committee. Proposals received whether under grant-in-aid or self-financing, shall be submitted to the University along with a copy of the NOC issued by the Directorate of Higher Education/Directorate of Technical Education/Directorate of Health Services, Government of Goa.
5. Applications for affiliation received late i.e. after 3<sup>rd</sup> **October, 2023** will be charged late fees as indicated above. Applications for affiliation received without NOC from the Directorate of Higher Education will also be charged late fees and the late fee amount will be determined on the basis of the actual receipt of the NOC by the University from the College and also as per the schedule of late fees.

6. Applications for extension of affiliation to a new Programme for which the syllabus and/or Ordinance is not approved by the appropriate University authorities should be submitted not later than six months prior to the commencement of the academic year during which the college proposes to offer the said Programme.
7. In the case of extension of affiliation to a new Programme, the process of affiliation will not be initiated unless the syllabus for the Programme, and the relevant Ordinances are duly approved by the appropriate authorities of the University.
8. Applicant Colleges/Institutions are advised to refrain from announcing or advertising a new Programme or offering admission to such proposed Programmes, until such time as a formal communication confirming affiliation to the Programme is received from the University. Any violation of these guidelines may compel the University to take appropriate action against such College/Institution.
9. Upon constitution of the Affiliation Inquiry Committee, the Academic (General) Section of the University shall duly inform the Principal the date of visit of the Committee. The College/Institution shall keep all the required information/documents (**as per list enclosed**) ready for perusal and verification by the AIC.
10. The process of affiliation shall be governed by the provisions of Statute SC-1, UGC (Affiliation of Colleges by Universities) Regulations, 2009, and UGC (Affiliation of colleges by Universities) Amendment Regulations, 2012.

## **II. Part-I of the Format of the Report of the Affiliation Inquiry Committee (AIC)**

1. Part-I of the Format of the Report of Affiliation Inquiry Committee (AIC) is enclosed which is required to be filled in by the College separately for each Programme for which they are applying for affiliation and submitted along with the application for affiliation before the last date.
2. Part-I of the Format of the Report of the AIC is an important document for the AIC to recommend continuation/extension of affiliation and therefore care may be taken to provide authentic data. Submission of the said format is mandatory. Non-submission of the format may result in the AIC not visiting the College.
3. In case the Part-I of the said Format requires some changes after submission of the same to the University especially the information regarding the Faculty, the Colleges may send a revised version of the Part-I immediately but not after the completion of the visit of the AIC to the College. The format received after the completion of the AIC visit to the College will not be considered.
4. The instructions indicated at the end of the said format shall be strictly followed while filling up the same.

Sd/-  
(Prof.V.S. Nadkarni)  
**REGISTRAR**

- Encl: 1. Schedule of Affiliation Fees.  
2. List of documents to be made available.  
3. Part-I of the Report of the AIC.

To,  
Principals/Deans/Directors of affiliated Colleges/Institution