

गोंय विद्यापीठ  
ताळगावपठार 403206  
गोंय, भारत



State Public University since 1985  
Recognized by UGC u/s 12-B  
(Accredited by NAAC with A Grade)

Goa University  
Taleigao Plateau 403206  
Goa, India

Tel: 8669609022/069

Email: [arnonteach@unigoa.ac.in](mailto:arnonteach@unigoa.ac.in)  
Website: [www.unigoa.ac.in](http://www.unigoa.ac.in)

No.GU/Admn.(NT)/Advt.29/RSNT/50/2021/1024

Date: 27/09/2021

### **NOTIFICATION**

Goa University invites applications [online](#) for the following post:-

Sr. No.	Post	No. of Post	Seventh Pay Matrix	Nature of Vacancy
1.	Librarian	01 (UR)	Level-14	(UR)

Detailed information can be downloaded from University website [www.unigoa.ac.in](http://www.unigoa.ac.in)  
Last date for submission of [online](#) application form is **25.10. 2021**.

Sd/-  
(Prof. Radhika S. Nayak)  
OFFICIATING REGISTRAR



**GOA UNIVERSITY**  
Sub Post Office Goa University  
Taleigao Plateau, Goa – 403 206 INDIA

**Information Brochure**

Goa University invites applications [online](#) for the following post:

Sr. No.	Name of the post	No. of Post & Category	Educational Qualification required
1.	Librarian	01 (UR)	<p><b><u>Essential:</u></b></p> <ol style="list-style-type: none"><li>1. A Master's Degree in Library Science/Information Science/Documentation Science with at least 55% marks or an equivalent grade in a point-scale wherever the grading system is followed.</li><li>2. At least ten years as a Librarian at any level in University Library or ten years of teaching as Assistant/Associate Professor in Library Science or ten years experience as a College Librarian.</li><li>3. Evidence of innovative library services, including the integration of ICT in a library.</li><li>4. A Ph.D. Degree in Library Science/ information Science/Documentation/Archives and manuscript- Keeping.</li><li>5. Knowledge of Konkani.</li></ol> <p><b><u>Desirable:</u></b></p> <ol style="list-style-type: none"><li>1) Knowledge of Marathi.</li></ol>

**LAST DATE: 25/10/2021**

**Application Fee: ₹1000/-**

**: ₹7000/-for candidates from abroad**

SC/ST category candidates have to pay only 50% (fifty percent) of the application fees. Physically disabled candidates are exempted from the payment of application fees.

Applications duly filled [online](#) in all respects along with the prescribed application fee and relevant enclosures shall be submitted online on or before **25/10/2021**.

## **General Information**

1. Candidates are advised to read the **Information Brochure** carefully to check & satisfy themselves before applying that they possess the prescribed qualifications. No query seeking advice as to eligibility will be entertained.
2. The University reserves the right to accept/reject applications received after the last date specified.
3. Candidates must have a valid e-mail ID. Those Candidates who do not have a valid e-mail ID have to create the same.
4. Candidate has to first register himself/herself on the online portal. Once registered, the candidate will receive a mail to his/her registered mail ID providing the reference number. Candidate has to use Login details as per the given format below :-
  - i. Login: **(candidates registered email ID)**
  - ii. Password: **(reference number as indicated in the email)**.
5. There are **7 (seven)** parts which are required to be filled. The candidates may keep on saving the various parts of the application. The candidate is permitted to edit any of the parts until it is finally uploaded. If necessary, the candidate may log out and login later to edit or complete the rest of the parts of the application form.
6. Payment should be made by Credit Card/Debit Card/Online Banking. Ensure that you get a success message for the transaction. It may be noted that **additional fees towards online banking services if any, shall be deducted by the Bank.**
7. Once uploaded, the candidate will not be permitted to edit anything in the application form.
8. Candidates who are already employed shall submit their applications after necessary endorsement by the Head of the concerned Institution/Department. The PDF form of declaration may be downloaded and after it is duly filled and signed by the competent authority, a scanned copy of the same should be uploaded.
9. Candidates should also upload, wherever asked, clear scanned images of their degree certificates, statement of marks or other certificates in support of their educational qualifications and of the Matriculation or equivalent certificate in support of their age.
10. Candidates should also upload while submitting their applications the following documents:
  - a. 15 years Residence / Domicile Certificate in Goa issued by the competent authority.
  - b. Valid Caste certificate issued by the competent authority of the State of Goa should be submitted if the candidate belongs to Scheduled Caste/ Scheduled Tribe/Other backward class. (Non creamy layer certificate in respect of OBC candidates).
  - c. Valid certificate for Person with Disabilities issued by the competent authority, if applicable.

- d. Certificate from the employer stating the pay and allowances drawn at present.
- e. Testimonials (not more than two).
- f. Passport size Colour photograph of 3.5 x 3.5 cms (avoid white/light background) **with file size less than 100 kb in JPEG format** having 80% coverage of face.
11. The fee, once paid, shall not be refunded under any circumstances.
12. Any change of address, as given in Personal Information part of the application form, should be communicated immediately to the Registrar, Goa University at [registrar@unigoa.ac.in](mailto:registrar@unigoa.ac.in) or [jointregadmin@unigoa.ac.in](mailto:jointregadmin@unigoa.ac.in).
13. Incomplete application form and application without the requisite fee will not be considered.
14. Candidates called for interview will have to present themselves at their own expenses. No TA/DA will be paid to the candidates.
15. The University reserves the right not to fill up the posts advertised.
16. Canvassing in any form by or on behalf of the candidate shall lead to disqualification of the candidate.
- 17. Documents required to be Uploaded wherever applicable :-**

Sr. No.	Particulars of the Documents	Maximum Page Size	Format
<b>Personal Information</b>			
1.	Candidate Photograph	3.5 x 3.5 cm	.JPEG
2.	Birth Certificate	A4	.JPEG
3.	15 years Residence / Domicile Certificate in Goa issued by competent authority	A4	.JPEG
4.	Caste Certificate (SC/ST/OBC) (If applicable)	A4	.JPEG
5.	Person with Disabilities Certificate (If applicable)	A4	.JPEG
<b>Educational Qualification</b>			
6.	SSC or equivalent	A4	.JPEG
7.	HSSC or equivalent	A4	.JPEG
8.	Under Graduate Certificate (BA/B.Sc./B.Com, etc.)	A4	.JPEG
9.	Post Graduate Marks Card only	A4	.JPEG
10.	Ph.D. Certificate	A4	.JPEG
11.	Other Certificates if uploaded	A4	.JPEG

<b>Employment Details</b>			
12.	Experience Certificates (If applicable)	A4	.JPEG
13.	Salary Certificate (If applicable)	A4	.JPEG
<b>References &amp; Testimonials</b>			
14.	Testimonials	A4	.JPEG
<b>Declaration</b>			
15.	Declaration Form(If applicable)	A4	.JPEG

Sd/-  
 (Prof. Radhika S. Nayak)  
 OFFICIATING REGISTRAR

Date:- 27/09/2021