



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE
GOA UNIVERSITY

Director: +91 – 8669609017

Email: hrdcoffice@unigoa.ac.in

Website URL: <https://www.unigoa.ac.in/facilities/hrdc.html>

**Application for the Refresher Course / Faculty Induction Program / Short Term Course (STC)
(ONLINE mode)
(Incomplete applications will not be entertained)**

To:
The Director
UGC-Human Resource Development Centre
Goa University
Goa 403206

Madam,

I wish to join the Faculty Induction Program / Refresher Course / STC in _____ to be held from _____ to _____. I shall abide by the terms and conditions of the course / program and will attend each and every session organized. Further, I will also participate in all the activities organized by the Institute in connection with the course / program.

My particulars are given below:

1. Name (as it should appear in the certificate): Dr./Mrs/Miss/Mr. _____
2. Qualifications: _____
3. Designation: _____
4. Status: Temporary / On probation / Permanent (please strike off that is not applicable)
5. University / Affiliated University: _____
6. College Name: _____
7. (a) Office Address: _____

Phone. No. _____
7. (b) Residential Address: _____
8. E-mail ID (only Gmail): _____
9. (a) Mob No. _____ 9. (b) Mob. No. (WhatsApp) _____
10. Date of Birth: _____ 11. Category (GEN/OBC/SC/ST) _____ 12. Gender (M/F) _____
13. Subject: _____ 14. Area of Specialization: _____
15. Length of Service: _____ years, _____ months.
16. Teaching Experience: _____ Years Basic Pay Rs. _____
 - a. Degree College: _____ Years, _____ Months.
 - b. P G Department: _____ Years, _____ Months

17. Details of Programs (organized by UGC-HRDC) already attended:

a. Faculty Induction Program (Orientation Program):

Date: _____ UGC-HRDC at _____

b. Refresher courses (latest):

i. Date: _____ UGC-HRDC at _____

ii. Date: _____ UGC-HRDC at _____

18. Details of the other Seminar / Workshops attended:

19. Publications: a) Articles

b) Books

The particulars given above are correct to the best of my knowledge

Yours faithfully

Date:

(Signature of the applicant)

As per the revised guidelines from UGC, selected participants have to pay registration fee (non-refundable) of Rs. 1000/- at the time of confirmation of the admission through online payment. The details of the account and IFSC code will be intimated in the selection letter communicated through email. The application of only eligible applicants as per UGC guidelines may be forwarded to this office by respective authorities. It is the sole responsibility of the teacher concerned to choose appropriate program to enable to apply for CAS purposes.

ENDORSEMENT BY THE H.O.D. / PRINCIPAL

To:

The Director,
Human Resource Development Centre
Goa University

Madam,

I am forwarding herewith the application of Shri/ Smt. _____ who is a teaching staff of the Department / College for participation in the Faculty Induction Program / Refresher course / Short Term Course to be held at Goa University, Taleigao Plateau between _____ (both days inclusive). Our college satisfies with section 2(f) of the U.G.C. Act.

Date:

Seal of the Department/ College

Signature of the H.O.D/ Principal

IMPORTANT- Only Scanned/Soft Copy of complete application form received at hrdcoffice@unigoa.ac.in will be considered for selection. No hard copy through post will be accepted.