

SYLLABUS FOR SCREENING TEST FOR RECRUITMENT OF
LOWER DIVISION CLERK

SCHEME OF EXAMINATION:

- Test will be conducted for 100 marks
- Each question carries 1 mark
- There will be $\frac{1}{4}$ negative marks for each wrong answer
- Time allotted for the test is two hours.

SECTION A

KONKANI LANGUAGE (BASIC KNOWLEDGE)(20 MARKS)

1. कोंकणीव्याकरण: लींग, एकवचन, भोववचन, काळ, वाक्यविचार(KONKANI GRAMMAR)
2. शुध्दलेखनाचेनेम (KONKANI ORTHOGRAPHY)
3. कोंकणीआंकडे. (KONKANI NUMBERS)
4. कार्यालयीनइंग्लीश - कोंकणीउतरावळ. (ADMINISTRATIVE TERMINOLOGY)

SECTION B

QUANTITATIVE APTITUDE(20 Marks)

Number Series, Data Interpretation (Tabulation, Pie Chart, Line Chart, Bar Graph, Line Graph), Average, Interest, Percentage, Ratio and Proportion, Profit and Loss, Time, Speed and Distance, Time and Work, Probability, Mixed Problems, Number System, Problems on Trains, Calendar, Odd man out and series, Problems on Ages.

LOGICAL REASONING(20 Marks)

Coding and Decoding, Blood Relations, Seating Arrangements (Circular, Linear), Grouping and Selection, Verbal Classification, Analogies, Statement and Assumption, Statement and Conclusion, Letter and Symbol Series, Artificial Language.

SECTION C

LANGUAGE COMPREHENSION(20 Marks)

Fill in the blanks, Reading Comprehension, Para Jumbles, Error Spotting, Spellings, Phrase Idiom Meaning, Synonyms and Antonyms, Sentence Correction.

GENERAL AWARENESS(20 Marks)

State Affairs, National Affairs, International Affairs, Economy and Business, Science and Technology, Sports and Games, Environment and Ecology, Art and Culture, Important Days, Goa University Statutes and Ordinances.