

Directorate of Internal Quality Assurance & Internal Quality Assurance Cell

GOA UNIVERSITY

Taleigao Plateau, Goa

Minutes of the DIQA/IQAC Committee Meeting held on 4 May 2020 at 3:00 pm

A meeting of the Internal Quality Assurance Cell (DIQA/IQAC) committee was held on 4 May 2020 at 3:00 pm over the web using the 'Google Meet' platform.

The members who attended the meeting were:

1. Prof. Varun Sahni, Vice-Chancellor, Chairperson
2. Dr. Nandita de Souza, External Expert, Sethu Centre, Sangolda, Aradi Serrao, Goa
3. Registrar (Prof. Y.V. Reddy),
6. Finance Officer (Prof. Ramesh V. Pai)
7. Controller of Examinations (Prof. Anuradha Wagle)
8. Head, Computer Centre (Shri Sanjay Bandodkar)
9. Dr. Anthony Arthur A. Viegas, Director, Dir. of Extra-Mural Studies & Extension Services
10. Prof. Koshy Tharakan, Director, Directorate of International Cooperation and Exchange
11. Shri Ramrao S. Wagh, Director, Directorate of Digital Learning and Initiatives
12. Prof. Kaustubh R.S. Priolkar, Director, Directorate of Research Development & Resource Mobilization
13. Prof. Sanjeev C. Ghadi, Director, Directorate of Student Placement and Alumni Relations
14. Prof. Rajendra S. Gad, President, Goa University Teachers Association
15. Prof. Pranab Mukhopadhyay, Member Secretary, Director, DIQA/IQAC

Prof. M.K. Janarthanam, Coordinator, NAAC was a special invitee to the meeting. In addition, the DIQA staff Dr. M.P. Tapaswi also attended. Shri Kirit Maganlal Shri Avinash Kumar (External Experts), Prof. B.F. Rodrigues and President of the PG Students Union were unable to attend.

Prof. Varun Sahni, Vice-Chancellor and Chairperson, DIQA/IQAC Committee while welcoming the members said that in the current scenario of social distancing, the University has been functional using e-meeting platforms. The IQAC committee is meeting on this platform for the first time and happy to note

that most of the members could log in and are present. He requested the Member Secretary to proceed with the agenda. The members deliberated on the agenda items as follows:

1. Confirmation of minutes of earlier meeting and action-taken report

The members confirmed the minutes of the 13 February 2020 IQAC meeting that were circulated along with the agenda for this meeting. The Action taken report was also discussed and approved.

2. IRINS (Indian Research Information Network System)

The Director IQAC and Dr Tapaswi, OSD, IQAC briefed the members on the advantages and mandatory requirements of IRINS which is promoted by the INFLIBNET. It was pointed out that the IRINS facility would promote the research work done by the individual faculty members on the website of the University.

The VC and other members seconded the idea and felt that the link on the faculty profile page be provided to this additional information. The agency requirements such as Scopus Author ID and Google Scholar Profile ID be brought to the notice of the faculty members and they are requested to provide these details at the earliest to IQAC in order to proceed with introducing this feature on the University website. The IQAC will generate application programming interface key (API key), with the help of HOCC if needed, for the University (which is another mandatory requirement).

Action: IQAC

3. Journal related matters.

The member secretary requested that this be deferred for longer discussion to the next meeting of the IQAC in view of recent updates on the UGC CARE list. This was accepted by the VC.

Action: IQAC

4. Directorate of Digital Learning Initiatives (DDLI) for teaching and administrative activities

The Director, DDLI was requested to brief the activities of the DLI that has gained prime importance in the social distancing mode, which is likely to stay for a longer period. Accordingly, Shri Ramrao Wagh, DDLI, briefed as follows:

The DDLI platform has been used in the past to create contents for the SWAYAM and other MOOC platforms. To face the current situation, the University has decided at least to start with Google Classroom

and Google Meet as standard platforms for concerned activities. The integration of both these are likely to give better dividends.

DDLI also apprised of the interaction with 16 vendors who demonstrated their Learning Management System (LMS) and Online Examination (OE) platforms. From among those 6 LMS and 5 OEs have been shortlisted for further consideration and DDLI hopes to settle with one each of those.

As a part of the University policy, every teacher is supposed to have at least 20% of his/her lectures recorded using resources available at DDLI in order to help students.

The online availability of teachers and students (from home) for a maximum amount of time has been considered as an essential requirement and the connectivity and other issues need to be looked into to find possible solutions.

In line with the presentation by Prof Wagh and the Action Taken report item on social media coordination the VC pointed out the importance of reaching out to stake-holders during such occasions. It was extremely important that organizers of events inform well in advance to the IQAC and Social Media team so that wide publicity can be provided. Dr Nandita de Souza suggested that every department/school of the University could make an annual plan of events at the beginning of the academic year and announcements could go on these platforms.

The Director DDLI said that they would facilitate anyone interested in interacting online with the public in general but the students in particular on any topic of his/her expertise. IQAC may once again bring this to the notice of HoDs/Deans since this is important in the current situation.

Action: IQAC/HoDs/Deans and DDLI

4. Matters discussed in DHE-GU (IQAC) LDP (2-6 March 2020)

The members were informed about the DHE, Goa - GU (IQAC) joint Librarian Development Programme that was successfully organized during 2-6 March 2020. Certain matters came up during the programme which needed University decision/support. This was the reason these matters were being placed before this meeting:

4.1. Repository of Question papers on respective college library websites

A clarification was sought whether the University mandates to destroy the soft copy of the question papers of various academic programmes, and if so, will it be a breach of confidentiality if the destruction is for that purpose, if the libraries place scanned files of those question papers on their websites. The CoE indicated that there are different issues that exist in different situations and therefore the matter needs further scrutiny and this could be sorted out over a meeting. However, a general consensus was that once the exam has been completed, there is no confidentiality about the question papers and these can be placed for use by students.

Action: IQAC and CoE

4.2. Repository of Dissertations and Project work done by the students

Students in colleges undertake projects every year. However, such projects/dissertations done by the students during their study for the degree programme is not placed on the website. The question that came up was whether these documents should be placed in the public domain.

The matter was discussed at length and the members arrived at the following consensus. All work that is to be considered as 'knowledge building exercise' needs to be in the public domain like Shodhganga for PhD theses. However, if the work is a 'learning exercise' then it need not be. The members opined that the post-graduate students are supposed to submit dissertations – which is a knowledge building exercise. The project work carried out by the undergraduate students may be a 'learning exercise' and therefore full-text may not be made available online if the organizations feel so. However, the title of the project and such details should find a place on the respective college website.

Action: JR (Academic)

5. Any other matter

No further matters were placed for discussion.

The meeting ended with a vote of thanks.

(Prof. Pranab Mukhopadhyay)

Director, DIQA

(Prof. Varun Sahni)

Chairperson, DIQA

Vice Chancellor

Action taken on the items discussed in 13 February 2020 DIQA/IQAC meeting

Item	Action taken
3. Journal recommendation	A circular has been prepared and being put up for Registrars signature and circulation
4 .Feedback forms from other stakeholders	(i) Forms have been modified to 5 point scale as per suggestion of the committee (ii) They would be circulated to the HODs/Deans for action as new academic year begins
5. Coordination Mechanism in social media	The messages to HoDs/Deans been sent over mail