

Instructions for payment through SBI Collect

- **Visit** SBI Collect home page link:
<https://www.onlinesbi.com/sbicollect/collecthome.htm>
(Click on the link or Copy paste link in browser)
- **Accept** the terms and conditions by clicking on the Check box at the bottom of the page and click on **proceed**.
- On the second page *Select State and Type of Corporate / Institution as below*
 - State of Corporate / Institution: **‘Goa’**
 - Type of Corporate / Institution: **‘Educational Institutions’**
- On the third page *Select from Educational Institutions* as **‘Goa University’**
- On the fourth page *Select Payment Category*
 - A. Students visiting portal for Payment of fees may select respective School/Faculty they belong.
 - B. Staff Visiting for the purpose of Settling the advance shall select respective Advance category through which the advance was disbursed.

Following information is mandatory for payment of Fees/Fines:

- **PR Number**
- **Student Mobile Number**
- **Email Address**
- **Year of Admission**
- **Amount of Fees/Fines**

Following info are mandatory for payment Advance settlement:

- **Purpose (Purpose of Advance/Mention Budget Head)**
 - **Budget Head (under which the advance was disbursed)**
 - **Advance Amount Aailed**
 - **Date of Receipt of Advance**
 - **Department/School/Section Name**
 - **Balance Amount Returned**
 - **Email Id**
 - **Payer Mobile Number**
 - **Date Of Birth / Incorporation**
- After filling the form click on Submit.
 - Payment Options Available:
 - Net Banking
 - Debit Card (for payment up to INR 2,000)
 - UPI

The Payer is required to submit the receipt at the respective School /Departments /Section for confirmation of payment.