

GOA UNIVERSITY
Taleigao Plateau, Goa

Minutes of the IQAC Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 28 September 2018 at 2:30 pm under the Chairmanship of Prof. Varun Sahni, Vice-Chancellor at the meeting hall in VC's office with the following agenda:

- 1) Confirmation of Meeting held on 21.6.2018 (circulated on July 13, 2018 and deemed confirmed on July 20, 2018).
- 2) Presentation of draft AQAR 2017-18
- 3) MoU database
- 4) Research Incentives Fund (RIF): Broadening the scope and multiple corresponding authors
- 5) Conduct of the Student satisfaction survey
- 6) Placing of Minutes of the IQAC meetings on website
- 7) Unigoa store
- 8) Reporting on NAAC preparedness and December review of NAAC readiness
- 9) Any other matter with permission of Chairperson

The members who attended the meeting were

1. Prof. Varun Sahni, Vice-Chancellor – Chairperson
2. Prof. B.R. Srinivasan, Dept. of Chemistry – Member
3. Prof. Andre Rafael Ferandes, Dept. of English – Member
4. Prof. Koshy Tharakan, Dept. of Philosophy – Member
5. Prof. K.R. Priolkar, Dept. of Physics – Member
6. Prof. Jyoti D. Pawar, Dept. of Computer Science and Technology – Member
7. Prof. Harilal Menon, Dept. of Marine Sciences – Member
8. Prof. Pranab Mukhopadhyay, Dept. of Economics and Director, IQAC – Member Secretary

Dr. M.P. Tapaswi, OSD and Shri Uday Warang, Professional Asst., IQAC were special invitees to the meeting.

Prof. Varun Sahni, VC and Chairperson, IQAC Committee welcomed the members. The members deliberated on the agenda items as follows:

1. Confirmation of minutes of earlier meetings

The Member Secretary proposed that the minutes of earlier meeting were circulated and since there was no suggested corrigendum / addendum, they be considered as confirmed. Members seconded the proposal.

2. AQAR 2017-18

The draft AQAR 2017-18 was tabled as it stands on the day. The members requested to pursue with those sections that are yet to provide the information and complete the same at the earliest. Prof. Menon indicated wrong recording of the titles of his projects for which the funds have received during the year and ascertained that he would get back with the correct information soon.

3. MoU database

The information compiled from MoUs was tabled. The members opined that the MoUs related to academic and research activities only be added to the database. Prof. Koshy Tharakan agreed to go through the lists and fill-in the gaps at the earliest so that this database can go on the website.

4. Research Incentives Fund (RIF)

The members were briefed that there are requests for similar incentives to non-regular faculty members too and this was agreed upon in order to encourage individuals to publish in Scopus/WoK covered journals. Prof. Priolkar, Director, DRDM agreed to process for revision in circular.

The members were also briefed the exceptional cases wherein the multiple authors to a paper are 'corresponding authors'. Members opined that if there is only one corresponding author from the University, full incentive be given to the individual. However, if there are multiple authors from within University for a given paper then the incentives get distributed equally.

Since the data pertaining to incentives was monitored at IQAC, the FO/Director, DRDM was requested to keep the IQAC office informed of the incentives utilized by the individual authors.

5. Conduct of the Student satisfaction survey

The Member Secretary informed the members that IQAC has been using self developed form since last few years for the student satisfaction survey however, from this semester onwards, it would use NAAC form so that the students get familiar with the form. The members seconded the idea.

6. Minutes of the IQAC meetings on website

Members were briefed about the placing of the minutes of the IQAC meetings on the website for increase in the transparency. Members welcomed the initiative.

7. Unigoa store

The idea of establishment of a store on the Goa University campus wherein the materials would be sold with Goa University logo was placed for consideration of members. Members seconded the idea and suggested that such a store be on the main road of the university for easy access. The members opined that the purchases of the materials for the conferences, etc., at Goa University be also done from this store. Items such as shirts, caps, backpacks may also be made available to those for interested buyers.

The members were informed that the IQAC has bought a few Tea Coasters with Goa University Logo and the university departments may request as a souvenir item to be given to the guests from IQAC office.

Members opined that the store may also have a copier and similar facilities to increase the footfall to the store.

8. Reporting on NAAC preparedness and December review of NAAC readiness

IQAC informed members that the NAAC preparations are in progress and a mock assessment will be carried out in the first week of December 2018.

9. Any other matter with permission of Chairperson

The Chairperson thanked members for their active inputs during this and previous meetings and indicated that the term of this committee has ended and a new IQAC committee would take over from next meeting.

(Pranab Mukhopadhyay)
Director, IQAC