



GOA UNIVERSITY

Taleigao Plateau, Goa - 403 206 INDIA

Established by State Legislature by Notification No. LD/10/7/84 (D) of year 1984

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The Candidates are requested to appear for a written test scheduled on 18.11.2018 at 11.00 a.m. for the post of Lower Division Clerk in the Goa University. Refer Goa University website www.unigoa.ac.in for venue three days before the written test.

The candidates will be shortlisted based on the performance in the written test. Only those candidates who secure 40% in Section A (Konkani Language) will be considered for shortlisting. In the event of tie, such cases will be resolved by applying following criteria in the order one after another, till the tie is resolved:

- (i) Performance in Section B (----)
- (ii) Performance in Section C (-----)
- (iii) Date of Birth, i.e. older candidate is placed higher in the merit list

The selection of the shortlisted candidates will be subject to the condition that they fulfil the eligibility criteria as per the Information Brochure of the advertisement.

You are required to remain present for the written test sharp at 10.00 a.m. at your respective venue viz block and room alongwith the hall ticket as per instructions given therein.

No interview will be conducted for the final selection of the candidates. The performance in the written test will be basis for the merit list and final selection.

Hall ticket to be downloaded through login portal as registered at the time of filling up application form. Any assistance if required, you may contact on 8669609022/8669609069 or email arnonteach@unigoa.ac.in.

No TA/DA will be paid for attending the written test.

No intimation in hard copy will be sent to the individual.

Sd/-
(Prof. Y. V. Reddy)
REGISTRAR

SYLLABUS FOR SCREENING TEST FOR RECRUITMENT OF
LOWER DIVISION CLERK

SCHEME OF EXAMINATION:

- Test will be conducted for 100 marks
- Each question carries 1 mark
- There will be $\frac{1}{4}$ negative marks for each wrong answer
- Time allotted for the test is two hours.

SECTION A

KONKANI LANGUAGE (BASIC KNOWLEDGE)(20 MARKS)

1. कोंकणीव्याकरण: लींग, एकवचन, भोववचन, काळ, वाक्यविचार(KONKANI GRAMMAR)
2. शुध्दलेखनाचेनेम (KONKANI ORTHOGRAPHY)
3. कोंकणीआंकडे. (KONKANI NUMBERS)
4. कार्यालयीनइंग्लीश - कोंकणीउतरावळ. (ADMINISTRATIVE TERMINOLOGY)

SECTION B

QUANTITATIVE APTITUDE(20 Marks)

Number Series, Data Interpretation (Tabulation, Pie Chart, Line Chart, Bar Graph, Line Graph), Average, Interest, Percentage, Ratio and Proportion, Profit and Loss, Time, Speed and Distance, Time and Work, Probability, Mixed Problems, Number System, Problems on Trains, Calendar, Odd man out and series, Problems on Ages.

LOGICAL REASONING(20 Marks)

Coding and Decoding, Blood Relations, Seating Arrangements (Circular, Linear), Grouping and Selection, Verbal Classification, Analogies, Statement and Assumption, Statement and Conclusion, Letter and Symbol Series, Artificial Language.

SECTION C

LANGUAGE COMPREHENSION(20 Marks)

Fill in the blanks, Reading Comprehension, Para Jumbles, Error Spotting, Spellings, Phrase Idiom Meaning, Synonyms and Antonyms, Sentence Correction.

GENERAL AWARENESS(20 Marks)

State Affairs, National Affairs, International Affairs, Economy and Business, Science and Technology, Sports and Games, Environment and Ecology, Art and Culture, Important Days, Goa University Statutes and Ordinances.