

GOA UNIVERSITY
Taleigao Plateau, Goa

Minutes of the IQAC Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 10 October 2016 at 2:30 pm under the Chairmanship of Prof. Varun Sahni, Vice-Chancellor at the meeting hall in VC's office with the following agenda:

1. Confirmation of minutes of previous meeting held on 28 January 2016
2. Review of work done in early half of 2016-17
3. Any other business with permission of Chair

The following members attended the meeting.

1. Prof. Varun Sahni, Vice-Chancellor, Chairperson
2. Prof. H.B. Menon, Dept. of Marine Science – Member
3. Prof. S. Nazareth, Dept. of Microbiology – Member
4. Prof. Koshy Tharakan, Dept. of Philosophy – Member
5. Prof. B.R. Srinivasan, Dept. of Chemistry – Member
6. Dr. Jyoti D. Pawar, Dept. of Computer Science and Technology – Member
7. Dr. Andre Rafael Ferandes, Dept. of English – Member
8. Mr. Dean Menezes, CMM Building, Panaji – Member
9. Prof. Pranab Mukhopadhyay, Dept. of Economics and Director, IQAC – Member Secretary
10. Dr. M.P. Tapaswi, OSD, IQAC – Special Invitee

Prof. Varun Sahni, Chairman, IQAC Committee welcomed the members. Prof. Mukhopadhyay, Director, IQAC introduced Mr. Dean Menezes to other Members as it was his first meeting after the formation of new committee.

The members deliberated on the agenda as follows:

1. Confirmation of minutes of previous meeting

The minutes of the previous (1 July 2016) meeting that were circulated were confirmed.

2. Review of work done in early half of 2016-17

The committee was briefed about the databases compiled by IQAC and about an information then recycled for a website and compilation of Annual report. The members were also informed that the compilation of draft annual report of the departments of the University for the year 2015-16 has been done in a record time during this year from PBAS responses and departmental information sheets. Camera ready copies were sent to the Annual Reports Committee on 9 September 2016 for further necessary action. Up-to-date information from IQAC compiled databases on the University's website was also demonstrated. As a part of quality information to the stakeholders additional efforts to standardize the individual faculty and departmental pages on the website were also briefed.

Members viewed that the students who had their viva for Ph.D. degree are still noticed on the Ph.D. students database on the website. Members were briefed that if the student has completed his studies leading to degree, his/her thesis should appear in the repository to remove his name from the current student's list. Upload of the thesis of a student to whom the degree has been awarded is currently done only after convocation. Members opined one week time is enough to issue a provisional certificate and

thereafter transfer of theses from examination section to the Librarian for upload on repository as well as onward transmission to INFLIBNET for its appearance on 'Shodhganga' database be done before the end of the following week. In the mean time, the Dean's committee should send information to IQAC to follow-up on the matter if needed and remove the name of the student from student's list.

The members were also informed that IQAC has been sharing the information with AISHE coordinator and these efforts would be intensified in future. By this the administrative sections holding information don't have to repeat the process, at least, twice.

3. Other business

Dr. Andre Rafael Fernandes aired on the issue of seeking feedback and information from the students graduated from the University. He hinted that the students do not like to deal with the University once they pass out as because of lose bonding, especially because of delay on the procedural matters. It was decided that a standing committee on procedural matters be formed to look in to such issues and revive alumni association since the passed out students are pride to the University.

Prof. Pranab Mukhopadhyay suggested to set an annual calendar of meetings for the university that routinely take place before the start of the year itself. This will help in accelerating the work/ activities that are connected to the meetings and some delays could be reduced. Members welcomed the idea.

The meeting ended with vote of thanks.

(Pranab Mukhopadhyay)
Member Secretary