



GOA UNIVERSITY

WALK-IN-INTERVIEW

ADVERTISEMENT No. GU/Admn.(NT)/WII/496/2018/

Goa University invites applications to fill up the following posts for appointment purely ON CONTRACT BASIS for short duration, without any right/claim for regular appointment. The details of vacancies are indicated below.

Sr. No.	Name of the posts	Consolidated salary (Per month)	Category						Date of interview
			UR	ST	OBC	CFF	PD	Total	
1.	Junior Stenographer	`17,100/-	03	-	-	-	-	03	08/03/2018 at 10.30 a.m.
2.	Junior Programmer	`30,375/-	05	-	01	-	-	06	12/03/2018 at 10.30 a.m.

The number of vacancies is indicative in nature and subject to variation depending on the workload.

If, suitable reserved category candidates are not available, General category candidates will be considered against such reserved category for short duration.

The minimum essential educational qualification required for the said positions shall be:

1. Junior Stenographer

a) Essential:

- i) H.S.S.C. or equivalent qualifications.
- ii) Speed of 100 w.p.m. in Shorthand and 40 w.p.m. in Typewriting in English/ 45 w.p.m. Computer Typing in English.
- iii) Knowledge of Computers.
- iv) Knowledge of Konkani.

b) Desirable:

- i) Degree of recognized University
- ii) Knowledge of Marathi.

2. Junior Programmer

a) Essential:

- i) Graduate in any stream from a recognized University with one year Post Graduate Diploma in Computer Science / Computer Application from a recognized University.

OR

Bachelor degree in Computer Science / Computer Application from a recognized University.

OR

Bachelor of Engineering in Computer / Information Technology from a recognized University.

- ii) Experience of software development and data processing in a reputed organization.
- iii) Knowledge of Konkani.

b) Desirable:

- i) Master degree in Computer Science / Computer Application /Information Technology.
- ii) Knowledge of Marathi.

Interested eligible candidates may walk-in for the interview on the indicated dates at Administrative Block, Goa University, along with an application addressed to the Registrar, Goa University giving details in the prescribed format along with bio-data, self-certified documents of educational qualifications, experience, 15 years residence certificate and valid Employment Registration Card. The age should not exceed **45** years, (Relaxable to SC/ST/OBC/PWD candidates as per State Government norms).

Prof. Y. V. Reddy
REGISTRAR

Date: 27/02/2018

Prescribed Application Proforma

From:

Name

Address

To

The Registrar
Goa University
Taleigao Plateau
Goa 403 206

Photo

Date: / /2018

Sub: Application for the post of _____(category:_____)

1. Full Name of the applicant (in capital letters):
2. Address with pin code No.:
3. Telephone/Mobile No.:
4. Email ID:
5. Nationality:
6. Date of Birth:
7. Valid Employment Exchange Registration No.:
8. 15 years valid residence certificate:
9. Category: (UR/OBC/SC/ST/CFF):
10. Educational qualifications/Additional qualification, if any:

Qualification (SSC onwards)	Name of Board/ University	Month and year of passing	Total marks obtained	Percentage of marks obtained

11. Experience, if any;

Sr. No.	Name of Organization & Designation	Pay scale and total emoluments	Period of service		Number of years	Nature of Duties
			From	To		

Note: Experience without certificates shall not be considered.

12. Additional information (if any):

13. Details of certificates enclosed:

I hereby declare that all statements made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/ appointment is liable to be cancelled/ terminated. I further understand that no notice shall be taken of any request for withdrawal of my application.

Signature of the
candidate:
Name: