

MANUAL – 3
Procedure followed in Decision Making Process
(Section 4(1) (b) (iii)

All proposals/cases are put up by the dealing official after which they are scrutinized at the level of Superintendent/Head Clerk. The cases are further scrutinized by the Assistant Registrar who puts up the case with his/her observations/remarks to the Dy. Registrar/Registrar as the case may be. The decisions are taken either by the Deputy Registrar, the Registrar or Vice Chancellor as per the procedure laid down.