



GOA UNIVERSITY  
Taleigao Plateau. Goa.

(The Form for Photocopies of the Answer books should be forwarded through the Head of the Institute/Head of the University Department within three months after declaration of the revaluation result)

APPLICATION FOR PHOTOCOPIES OF ANSWER BOOKS

(Fees prescribed for the photocopies is i) Rs.250/- per answer book if sections are tied together and (ii) Rs.500/- per answer book per section if the answer books are tied separately)

The Registrar,  
Goa University.  
Taleigao Plateau. Goa.

Sir,

I the undersigned request you to issue me photocopies of the answer books for perusal only as per details given below

Shri/Smt/Kum. \_\_\_\_\_

Full address of the institution \_\_\_\_\_  
\_\_\_\_\_

Examination \_\_\_\_\_ P.R. No.: \_\_\_\_\_

Seat No. \_\_\_\_\_ Centre: \_\_\_\_\_

Year & Month of Examination: \_\_\_\_\_

Subject/ Paper/ Courses of-which the student desires to get the photocopies:

1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

The amount of Rs. \_\_\_\_\_ as prescribed for the photocopies of the answer books have been paid as under -

1) By DD. No \_\_\_\_\_ dated \_\_\_\_\_ drawn in favour of the Registrar. Goa University and payable at SBI, Goa University branch Goa

2) By Indian Postal Order No. \_\_\_\_\_ dated \_\_\_\_\_ in favour of the Registrar. Goa University, Goa.

3) Bank Challan no. \_\_\_\_\_ dated \_\_\_\_\_ on State Bank of India, Goa  
University Extension Counter, Taleigao, Goa.

I enclose certified true copy of the statement of marks. I have read and accept the rules.

Yours faithfully

Date: \_\_\_\_\_

(Signature of the Candidate)

Forwarded through the Principal  
\_\_\_\_\_ College

Date:

Seal:

Signature of the Principal

Notes:

1. Incomplete form will not be entertained and no correspondence will be made in that behalf.
  2. Fee for photocopies sent by cheque will not be accepted.
  3. The fee for photocopies will not be refunded to candidate, in any case.
  4. Application for photocopies of the answer books shall be forwarded through the respective Principal of the college in the prescribed form as payment of the required fees per answer books within three months after declaration of the revaluation result or verification of marks as applicable.
  5. No verification/No revaluation/No grievances of any kind will be accepted after photocopies of the answer books are given.
  6. The student shall be allowed to apply for photocopies of his/her answer books only.
  7. The photocopies of the answer books shall not be available under RTI Act.
  8. The University has right to reject the application of the student for photocopies.
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