

(Sample copy of Affidavit to be sworn before a Notary Public, Oath Commissioner,  
Judge of Magistrate)

A F F I D A V I T

I, \_\_\_\_\_ Son/Daughter of \_\_\_\_\_  
major in age (state here profession/occupation) resident of (state here Village, Taluka and State  
in which you are residing) do hereby solemnly affirm and state on oath as under:

1. That I appeared for the \_\_\_\_\_ Examination of the \_\_\_\_\_  
Programme of Goa University in the year \_\_\_\_\_ under Seat No. \_\_\_\_\_.
2. That my Statement of Marks/Passing Certificate/Degree Certificate of the said  
examination/s held in \_\_\_\_\_ is/are misplaced/lost/stolen and cannot be traced  
despite of my best efforts for the reason/s mentioned below:
  - a) \_\_\_\_\_.
  - b) \_\_\_\_\_.
3. That I have filed a Missing Article Report/ F.I.R. at the nearest Police Station at  
\_\_\_\_\_ on \_\_\_\_\_ under Missing Report / F.I.R. No. \_\_\_\_\_
4. That I am swearing this affidavit in order to produce the same before the Controller of  
Examinations, Goa University for obtaining duplicate Statement of Marks/Passing  
Certificate/Convocation Degree.
5. That in the event the lost document/s is/are found, I hereby agree and undertake to  
surrender the same to the University.

V E R I F I C A T I O N

I, (full name \_\_\_\_\_) on solemn  
affirmation and oath state that all the facts stated in paragraphs 1 to 5 are correct to the best of  
my knowledge and belief and nothing is false or concealed. The contents being true I swear  
this affidavit.

Solemnly affirmed at \_\_\_\_\_ on \_\_\_\_ day of \_\_\_\_\_ 20

Name of the Deponent

Before me.