

## ANNEXURE

### MANUAL - 8

#### A statement of Boards, Council, Committees and other bodies constituted (Section 4(1) (b)(viii))

Sr. No	Name & address of the body	Main functions of the body	Constitution of the body	Date of constitution	Date up to which valid	Whether meetings open to public	Whether minutes accessible to public	Frequency of meetings	Remarks
1	<b>Selection Committee</b>	Appointment to the posts of Registrar/ Deputy Registrar/Reader/ Professor/Librarian/ Director of Physical Education.	1. Vice Chancellor – Chairman 2.An Academician or an administrator who is the nominee of the Chancellor 3. Three experts in the concerned subject/ field, out of the list recommended by the Vice-chancellor and approved by the Executive Council 4.Dean of the Faculty 5.Head of the Department	As and when required	NA	No	No	As and when vacancies arise.	
2	<b>Selection Committee</b>	Appointment to the posts of Lecturer in University/Assistant Librarian/Assistant Director of Physical Education/Assistant Registrar	1.Vice Chancellor – Chairman 2.An Academician who is the nominee of the Chancellor 3. Three experts in the concerned subject/ field, out of the list recommended by the Vice-Chancellor and approved by the Executive Council 4.Dean of the Faculty/ Head of the Department	As and when required	NA	No	No	As and when vacancies arise.	
3	<b>Screening Committee: (Sciences)</b>	Screening of the applications for the various posts in	1. Prof A.G. Dessai - Chairperson 2. Prof P.V. Desai - Member 3. Prof D.J. Bhat - Member	As and when required	NA	No	No	As and when vacancies	

		Faculty of Sciences and Management Studies.	4. Prof A.B. Shanbhag Member 5. Dr N. Mekoth – Member					arise.	
4	<b>Screening Committee: (Social Sciences)</b>	Screening of the applications for the various posts in the Faculty of Languages, Social Sciences and Commerce.	1. Prof A.V. Afonso –Chairman 2. Prof B. K. Sharma – Member 3. Prof B.Ramesh – Member 4. Prof D.J. Bhat – Member 5. Prof Pratima Kamat – Member	As and when required	NA	No	No	As and when vacancies arise	
5	<b>Screening Committee: (Administration/Teachers)</b>	Screening of the applications for the various posts in the administration and teachers	1. Prof A.V. Afonso –Chairman 2. Prof A. G. Dessai – Member 3. Prof S.M. Noronha – Member 4. Shri U.V.K. Shankhwalkar – Member	As and when required	NA	No	No	As and when vacancies arise	
6	<b>Standing Committee for Sexual Harassment :</b>	a) Prevention i) Notification of the University Policy  ii) Creation of awareness and sensitization through seminars/ workshops/discussions, etc.  iii) Counseling Group & individual iv) Recommending amendments to students & employees code of conduct, discipline rules etc. for effective implementation of the policy.	1. Dr. Pramod Salgaonkar – Chairperson 2. Smt. Albertina Almeida, Women Activist – Member 3. Assistant Registrar (Legal), Goa University – Member 4. The Director, Directorate of Students Welfare – Member 5. The President, Association of Officers of Goa University – Member 6. The President, Goa University Non-Teaching Employees Association – Member 7. Research Officer, Centre for Women Studies - Member Secretary	As and when required	NA	No	No	As and when required	

		<p>v) Recommending improvements in Physical facilities, Security arrangements and other related areas for preventing instances of sexual harassment.</p> <p>b) Crisis Management and Mediation</p> <p>i) Dealing with emergencies</p> <p>ii) Providing provisional relief – medical psychological and legal</p> <p>c) Redressal</p> <p>i) Conducting fact finding inquiries</p> <p>ii) Recommending suitable action through criminal proceeding and /or disciplinary action as dictated by the facts of the case.</p>							
7	<b>Building Committee:</b>		<p>1. Vice Chancellor – Chairman</p> <p>2. Registrar – Member Secretary</p> <p>3. Chief Engineer I, Goa P.W.D. – Member</p> <p>4. Principal, Goa Engineering College – Member</p> <p>5. Chief Architect, PWD, Goa</p> <p>6. Principal, Goa College of Architecture – Member</p>	As and when required	NA	No	No	As and when required	

			7. Finance Officer – Goa University – Member 8. Executive Engineer – University Works Division - Member						
8	<b>SPAWC:</b>		1. Prof V. Shivkumar, Dean, Faculty of Social Sciences – Chairman 2. Prof A. Sreekumar, Dean, Faculty of Management Studies 3. Prof P.R. Sarode, Dean, Faculty of Natural sciences 4. Prof G.N. Nayak, Dean, Faculty of Life Sciences & Environment 5. Prof B. Ramesh, Dean, Faculty of Commerce 6. Prof B. K. Sharma, Dean, Faculty of Languages & Literature	As and when required	NA	NO	No	As and when required	
9	<b>Security Committee</b>		1. Dr. Y.V. Reddy, Reader, Dept of Commerce – Chairman 2. Dr. V.S. Nadkarni, Lecturer, Dept of Chemistry – Member 3. Assistant Registrar(Public Relations) – Member 4. Shri Damodar Kalangutkar, UDC Section VI – Member 5. Finance Officer – Member 6. Executive Engineer – Member 7. Assistant Registrar VI – Member Secretary	As and when required	Tenure of this committee shall be for a period of three years	NO	NO	As and when required	

10	<b>Canteen and Kiosk Committee</b>		<ol style="list-style-type: none"> <li>1. Prof. G. N. Nayak, Dept. of Marine Sciences – Chairman</li> <li>2. Executive Engineer Goa University Works Division- Member</li> <li>3. Executive Engineer Goa University Works Division- Member</li> <li>4. Director of Students Welfare &amp; Cultural Affairs, Goa University – Membe</li> <li>5. President /Secretary GUNTEA – Member</li> <li>6. President Secretary GUTA – Member</li> <li>7. President/Secretary Goa University Officers Association – Member</li> <li>8. President, Post Graduate Students Union – Member</li> <li>9. Asstt. Registrar VI - Member</li> </ol>	As and when required	NA	NO	No	As and when required	
11	<b>Installation of Telephone Network</b>		<ol style="list-style-type: none"> <li>1. Registrar – Chairman</li> <li>2. H.O.D. USIC – Member</li> <li>3. Finance Officer – Member</li> <li>Asstt Registrar - Member</li> </ol>	As and when required	NA	No	No	As and when required	
12	<b>Standing Committee of Academicians</b>	To advise on all academic matters pertaining to academic growth and development of the University , to study academic matters pertaining to policy and planning and take/suggest suitable measures for	<ol style="list-style-type: none"> <li>1. Dean, Faculty of Social Sciences – Chairman</li> <li>2. Dean, Faculty of Languages and Literature – Member</li> <li>3. Dean, Faculty of Natural Sciences – Member</li> <li>4. Dean, Faculty of Life Science and Environment – Member</li> <li>5. Dean, Faculty of Management Studies – Member</li> <li>6. Dean, Faculty of Commerce –</li> </ol>	As and when required	NA	No	No	As and when required	

		its implementation as also advise on academic matters referred to the Committee from time to time.	Member Deputy Registrar (Acad)/AR-I (Acad) – Member Secretary 7. Maria Couto 8. Elgar S. De Sa,						
13	<b>College Development Council</b>	(a)To establish liaison between affiliated colleges and University/UGC for proper development of the colleges (b) to prepare short-term/long-term plans for the development of under-graduate education (c)to assist the colleges in their development through UGC assistance by: (i)Identifying suitable areas; ii) explaining and providing information about schemes available; iii) assisting in	1. Prof Dileep N. Deobagkar, Vice Chancellor– Chairman 2. Dr M. M. Sangodkar, Registrar– Member 3. Prof P. V. Desai, Dean, Faculty of Life Sciences & Environment – Member 4. Prof B. Ramesh, Dean, Faculty of Commerce – Member 5. Shri Dilip Salgaokar, Managing Director, Geno Pharmaceuticals Limited, Tivim Industrial Estate, Karaswada, Mapusa – Member 6. Shri Blaise Costabir, Managing Director, M/s Zarhak Moulders Pvt.Ltd., S-91, Verna Indl. Estate, Verna – Member 7. The Director, Directorate of Higher Education, Junta House, Panaji – Member 8. Dr J.B. Fernandes, Principal, Govt College of Arts, Sc & Commerce, Sanquelim – Member 9. Shri Newman Fernandes, Principal, St Xaviers College, Mapusa – Member 10. Dr A.S. Dingre, Principal, PES College of Arts &	As and when required	NA	No	No	As and when required	

			<p>Science, Farmagudi – Member</p> <p>11. Shri G. P. Prabhu Khamnolkar, Lecturer in Zoology, PES College of Arts &amp; Science, Farmagudi – Member</p> <p>12. Shri B.S. Ingalhalli, Lecturer in Geography, MES College, Zuarinagar – Member</p> <p>13. Dr A.B. Arolkar, Co-ordinator, College Development Council – Member Secretary</p> <p>14. Vikas Jivottam Pissurlekar, PES College of Arts &amp; Science</p> <p>15. Orlando A. Fernandes, Dhempe College of Arts &amp; Science</p> <p>16. Allen James Abreo, GVM College of Education</p> <p>17. Neeta Muzumdar, Rosary College of Commerce &amp; Arts</p> <p>18. Rajesh Suresh Amonkar, Zantye College of Commerce</p> <p>19. Prakash N. Tamhankar, Saraswat Vidyalaya's College of Com. &amp; Mgt. Studies</p> <p><b>Nominees of the Chancellor</b></p> <p>1. Adi H. Doctor, Retd. Professor</p> <p>2. P. C. Pandey, Director, NCAOR</p> <p>3. Naseer Munje</p>						
		<p>Preparing proposals and their follow-up.</p> <p>(d) To conduct seminars/workshop for college</p>							

		<p>Principals/Management on developmental activities.</p> <p>(e) To conduct periodic inspection and review of colleges with a view to assess the performance and suggest improvements.</p> <p>(f) To assist the Affiliation Inquiry Committee in its functioning.</p> <p>(g) To perform any other function related to College Development, assigned by the EC/AC/VC of the University. The College Development Council shall also prepare an annual report of its functioning during each academic year and submit the same to the Executive council of the University and University Grants Commission, New Delhi.</p>							
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14	<b>Academic Council</b>		<p>All the Deans of the Faculties  Nominees of the Executive Council University</p> <p><b>Professors</b></p> <ol style="list-style-type: none"> <li>1. J. S. Budkuley, Department of Chemistry</li> <li>2.K. S. Rane, Department of Chemistry</li> <li>3.J. A. E. DeSa, Department of Physics</li> <li>4.G. M. Naik, University Science Instrumentation Centre</li> <li>5.Pratima Kamat, Department of History</li> </ol> <p><b>Principals of Affiliated Colleges</b></p> <ol style="list-style-type: none"> <li>1.Emma Maria A. C., Carmel College of Arts, Science &amp; Commerce</li> <li>2.P. M. Bhende, GVM's Shri Gopal Govind Poi Raiturkar College of Commerce &amp; Economics</li> <li>3.Newman Fernandes, St. Xavier's College of Arts &amp; Science</li> <li>4. S. V. Deshpande, Dhempe College of Arts &amp; Science</li> <li>5.Carol Noronha, Institute of Nursing Education</li> </ol> <p><b>University Teachers</b></p> <ol style="list-style-type: none"> <li>1.Sylvia Noronha, Department of Economics</li> <li>2.V. M. Matta, Department of Marine Science</li> <li>3.K. S. Bhat, Department of</li> </ol>	As and when required	NA	No	No	As and when required	
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			<p>English</p> <p>4.R. V. Pai, Department of Physics</p> <p>5.Ramdas Karmali, <b>Department of Computer Science &amp; Technology</b> <b>Elected Members</b></p> <p>1.Modhu Gaude Ghodkirekar, Goa Medical College</p> <p>2.C. J. F. Prassana Kumar, G.R. Kare College of Law</p> <p>3.Anthony P. Rodriguese, Fr. Agnel College</p> <p>Sr. Scientist</p>						
15	<b>Committee of the University Court</b>		<p>1.Vice-Chancellor (ex officio) Nominees of the Chancellor</p> <p>2.S. K. Gandhe, Former Pro-Vice-Chancellor, IGNOU and Former Registrar of Goa University</p> <p>3. G. D. Kamat, Retired Chief Justice of Gujarat High Court</p> <p>4. InesCotta Carvalho, Margao</p> <p>5. Caeser Menezes, Managing Director, Wallace Pharmaceuticals Pvt.Ltd</p> <p>6. Dattaraj V. Salgaonkar, Salgaonkar House</p> <p>7. Gustavo Filipe Couto, La Campal Colony Nominees of the State Government</p> <p>1. Ganesh Shiva Kubal, Porvorim</p> <p>2. P. M. Sawant, Mapusa</p> <p>3. S. P. Dixit, Ponda</p> <p>4. S. U. Kerkar, Sankhli</p>	As and when required	NA	No	No	As and when required	

16	<b>Executive Council</b>		<p><b>Members of Executive Council</b>  1.Vice Chancellor – Chairman (ex officio) <b>Nominees of the Chancellor</b>  1. Eurico D’Silva, Former Judge, High Court  2. Anju Timblo, Managing Director, Cidade de Goa  3. P. G. Kakodkar, Former Chairman, SBI Nominees of the State Government  1. Shrinivas V. Dempo, Chairman, Dempo Group  2. D. P. Pednekar, Porvorim  <b>Nominees of the Vice-Chancellor</b>  1. A. Sreekumar, Dean, Management Studies  2.R. P. Adgaonkar, Dean, Faculty of Engineering  3. D. J. Bhat, Head, Department of Botany  4. D. M. Deshpande, Saraswat Vidyalaya’s College Ex officio  <b>Members</b>  1. Secretary (Higher Education), Govt. of Goa  2. Secretary (Finance), Govt. of Goa  3. Registrar, Member Secretary</p>	As and when required	NA	No	No	As and when required	
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17	<b>Planning Board</b>		<p>Vice Chancellor – Chairman</p> <ol style="list-style-type: none"> <li>1. S. K. Gandhe, Former Pro-Vice-Chancellor, IGNOU and Former Registrar of Goa University</li> <li>2. Former Pro-Vice-Chancellor, IGNOU and Former Registrar of Goa University Nominees of the Chancellor</li> <li>3. G. D. Kamat, Retired Chief Justice of Gujarat High Court</li> <li>4. Ines Cotta Carvalho, Margao</li> <li>5. Caeser Menezes, Managing Director, Wallace Pharmaceuticals Pvt.Ltd.</li> <li>6. Dattaraj V. Salgaonkar, Salgaonkar House</li> <li>7. Gustavo Filipe Couto, La Campal Colony</li> </ol> <p><b>Nominees of the State Government</b></p> <ol style="list-style-type: none"> <li>1. Ganesh Shiva Kubal, Porvorim</li> <li>2. P. M. Sawant, Mapusa</li> <li>3. S. P. Dixit, Ponda</li> <li>4. S. U. Kerkar, Sankhli</li> </ol>	As and when required	NA	No	No	As and when required	
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18	<b>N.S.S. Cell</b>	<p>a) To assist and guide the NSS unit for implementation of NSS Programmes at college level.</p> <p>b) To help in organizing camps, training and Orientation Programmes for the NSS leader</p> <p>c) To visit the NSS units for monitoring and evaluation.</p> <p>d) To ensure implementation of NSS Regular activities and special camping programmes.</p> <p>e) To ensure timely release of grants to colleges.</p> <p>f) To submit the reports and returns to Programme Adviser, Regional centre, State Liaison Officer and TOC/TORC.</p> <p>g) To ensure selection of new programme officers as per guidelines and ensure their orientation within the stipulated period.</p>	To bring out documents and reports on the achievements of NSS. Lecturer, St. Xavier's College of Arts, Science & Commerce, Mapusa-Goa as Part-Time Co-ordinator of N.S.S. Cell	21st March 2007	3 years	No	No	As and when required	
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		<p>h) To submit half yearly reports and other information required to Government of India, regional Centre and State Liason Officer on the prescribed proforma.</p> <p>i) To have Liason with Regional Centre, State Liason Officer and TOC/TORC for the implementation of NSS Programme.</p> <p>j) To bring out documents and reports on the achievements of NSS.</p>							
19	<b>Board Of Evaluation</b>	To discuss the matter pertaining to the issues of Examinations.	<ol style="list-style-type: none"> <li>1. All Deans of the Faculties</li> <li>2. Nominee of Executive Council</li> <li>3. Nominee of Academic Council</li> <li>4. Controller of Examinations</li> </ol>	As and when required	NA	No	No	As and when required	
20	<b>Standing Committee of Research Conferment (SCRC)</b>		<ol style="list-style-type: none"> <li>1. All Deans of the Faculties</li> <li>2. Controller of Examinations.</li> </ol>	As and when required	NA	No	No	As and when required	
21	<b>Disciplinary Committee (Unfair means Inquiry Committee)</b>		<ol style="list-style-type: none"> <li>1. A Professor appointed by the Vice-Chancellor as Chairman</li> <li>2. A Principal of the Affiliated Colleges as Member</li> <li>3. Assistant Registrar (Legal), Permanent Invitee</li> <li>4. Controller of Examinations as Member Secretary.</li> </ol>	As and when required	NA	No	No	As and when required	

22	<b>OB-4 Committee</b>		<p>1. The Vice-Chancellor as Chairman.</p> <p>2. Dean as the Member</p> <p>3. Chairperson, Board of Studies as Member</p> <p>4. Controller of Examinations as Member Secretary.</p>	As and when required	NA	No	No	As and when required	
23	<b>Board of Studies</b>		<p><b>Languages And Literature (Chairman)</b></p> <p>1.English – Dr. K. S. Bhat</p> <p>2.Hindi – Dr. B. K. Sharma</p> <p>3.Marathi – Dr. V. D. Sawant</p> <p>4.French – Dr. Edith Melo Furtado</p> <p>5.Portuguese – Dean, Faculty of Lang. &amp; Literature</p> <p>6.Konkani – Dr. Chandralekha D’Souza</p> <p>7.Journalism And Mass Communication – Ms. Alice de</p> <p><b>Cruz Performing Arts and Music</b></p> <p>1.Indian Classical Music- Shri Kamlakar Naik</p> <p>2.Fine Arts – Shri M. V. Vengurlekar</p> <p><b>Faculty of Social Sciences</b></p> <p>1.Economics – Dr. S. M. Norohna</p> <p>2.Political Science – Dr. A. Fernandes</p> <p>3. Sociology – Dr. Ganesh Somayaji</p> <p>4. History – Prof. Pratima Kamat</p> <p>5. Philosophy – Prof. A. V. Afonso</p> <p>6. Geography –Shri S. R. Ingle</p>	As and when required	NA	No	No	As and when required	

			<p>7. Latin American Studies – Prof. V. Shivkumar</p> <p>8. Psychology –Shri I. P. Newman Fernandes</p> <p>9. Education – Dr. Luis Vernal</p> <p>10. Social Work (ad-hoc)- Dr. Ganesha Somayaji</p> <p>11. Physical Education-Shri Kennedy D’Silva Yoga and</p> <p>12. Nautrography – Dr. U. A. Vinaykumar</p>						
			<p><b>Natural Sciences</b></p> <p><b>Mathematics –</b></p> <p>1.Dr. Y. S. Valaulikar</p> <p>2. Physics – Prof. J. A. E. Desa</p> <p>3. Chemistry – Prof. J. B. Fernandes</p> <p>4. Geology (Earth Science) – Prof. A. G. Desai</p> <p>5. Computer Sciences (UG) – Ramrao Wagh</p> <p>6. Computer Science &amp; Tech (PG) – Dr. V. V. Kamat</p> <p>7. Electronics – Dr. G. M. Naik</p> <p>8. Naval Science – Cdr. G. A. Selvam</p> <p><b>Engineering</b></p> <p>1. Civil Engineering – Prof. K. G. Gupta</p> <p>2. Mechanical Engineering – Prof. A. R. Naik</p>						



			<p>3. Electrical &amp; Electronics Engineering –Dr. V. N. Shet</p> <p>4. Electronics &amp; Telecommunicatio – Dr. K. R. Pai</p> <p>5. Computer Engineering – Dr. Luis Mesquita</p> <p>7. Industrial &amp; Foundation Engg.-Principal Engg.</p> <p>8. Information Technology (UG)- Dr. J. A. Laxminarayana, Goa College of Engg.</p> <p>9.Hydrography – Prof. K. G. Gupta</p> <p><b>Medicine:</b></p> <p>1. Pre-Clinical-Dr. (Mrs.) S. D. Sahakari</p> <p>2. Medicine and allied- Dr. Philomena P. D’Souza</p> <p>3. Surgery and allied-Dr. Pradip Naik</p> <p>4. Para clinical-Dr. Silvano Sapeco</p> <p>5. Dental Sciences- Dr. P. K. Chandra</p> <p>6. Pharmacy- Dr. S.C. Marihal, Goa College of Pharmacy</p> <p>7. Nursing – Smt. Carol Norohna</p> <p>8. Ayurvedic Medicine – Smt. Anura Bale</p> <p>9. Homeopathic Medicine – Dr. Arvind Kothe</p> <p><b>Law :</b></p> <p>Law – Shri A. S. Nadkarni</p> <p><b>Commerce:</b></p> <p>1. Commerce</p>						
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			<p>(UG) – Shri Pravin Bhende 2. Commerce (PG) – Dr. B. Ramesh 3. Financial Services (AD-hoc)- Dr. I. B. Murthy <b>Management Studies:</b> Management Studies – Prof. A. Sreekumar <b>Ad-hoc Board:</b> 1. International Relation Study – Prof. V. Shivkumar 2. Industrial and Occupational Health – The Head, IPSHEM, ONGC, Betul</p>						
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