

Application Fees Rs. 500/-
US\$ 50 for candidates from abroad
250/- for SC/ST candidates

Date of advertisement _____

Serial Number of post _____



GOA UNIVERSITY

AFFIX RECENT
PASSPORT SIZE
PHOTOGRAPH

To
The Registrar,
Goa University
Taleigao Plateau, Goa 403 206
Telephone No. 6519005/6519006
E-Mail : registrar@unigoa.ac.in

Application for the post of _____ Department _____

Surname First name Middle

1) (i) Name in Full: Shri/ Smt/ Kum: _____
(Beginning with surname and in block letters)

(ii) Father's/Husband's Name: _____

2) Postal address in full: (in block letters)

Pin code:
E-mail:

Phone (STD Code):

Mobile:

3) Date and place of birth: _____ Age (as on date): Years _____ Months _____
(Attach Birth Certificate)

4) Nationality : _____ Male/Female _____ Marital Status _____

5) (a) Post held at the time of sending the application, date of appointment (Whether permanent, on probation or temporary)

(b) Name of employer : _____

6) Whether belonging to reserved category: SC/ST/OBC/PD
(Attach attested copy of caste/disability certificate)

7) Present Basic pay and Allowance (give details) _____

8) Educational Qualification:

Examination	University/ Board	Month and Year of passing	Subject	Percentage of marks or grade in the UGC 7 point scale	Class/Division
1. SSC/SSLC					
2. Higher Secondary					
3. Bachelor's Degree					

4. Master's Degree					
5. M.Phil Degree					
6. Ph.D.					
7. Additional Qualifications, if any					
a)					
b)					
c)					

9) Account for breaks if any in academic career _____

10) Have you cleared NET/SET?

If yes, the date of Passing: _____

Attach certificate

11) Teaching/Technical/Professional experience

Sr. No	Institution	Designation	Subject	Nature of appointment/pay scale	Period of appointment with dates

(Please add an extra sheet if necessary)

12) Other qualifications and experience if any (Awards, Honors etc)

13. Research work done or directed

14. Publications : (Only Publications in Referred Journals may be listed)

15. Sponsored Research Projects / Patents if any.

16. Details about present position:

- (a) Present positions
- (b) Name of the Institution where employed:
- (c) Salary

In the pay scale of Rs.

Basic Rs.

G. P. Rs.

D. A. Rs.

H. R. A. Rs.

T. A. Rs.

Other Allowances,

if any Rs.

Total Rs. _____

(d) Date of appointment _____

(e) Date of next increment _____

17. Names and Addresses of persons who have given testimonials :

18. Name, designation and addresses of not more than three persons to whom reference may be made.

19. (a) Have you been debarred or punished for adopting unfair means in any examination by the Institution/ Board or University? If so, please specify:

(b) Have you at any time been convicted by a court for any criminal offence / Moral turpitude ? If so, give name of the Court, case number and offence

I hereby declare that all statements made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature / appointment is liable to be cancelled / terminated. I further understand that no notice shall be taken of any request for withdrawal of my application.

Place: _____

(Signature of candidate)

Date: _____

Forwarded through the Registrar / Principal / Director of the University / College/ Institution where employed.

Place:

Signature and Seal
(University / College/ Institution)

Date:

INSTRUCTIONS TO CANDIDATES

1. Candidates who are already employed shall send their applications through proper channel.
2. Candidates should also send along with their applications, the attested photocopies of the degree or diploma certificates and statements of marks or other certificates in support of their educational qualifications and experience and of the Matriculation of equivalent certificate in support of their age.
3. Candidates should also send with their applications attested photocopies of the following documents:
 - a. Caste certificates from the competent authority if the candidate belongs to Scheduled Caste/ Scheduled Tribe/ Other backward class.
 - b. Certificate from the employer stating the pay and allowances drawn at the present.
 - c. Testimonials.
4. If the space provided under specific column in the application form is insufficient; information may be given on a separate sheet duly signed by the candidates and the same may be sent with applications.
5. Each applicant must send 8 copies of the application, one of which must be hand-written or typed and the other could be photocopies.
6. Applications should be sent to the Registrar, Goa University, SPO Goa University, Taleigao Plateau Goa 403 206 as to reach him on or before the last date prescribed. The University reserves the right of accepting / rejecting applications received after the last date specified.
7. Candidates who apply for the post should send applications along with the requisite fee by means of a crossed Demand Draft payable at Goa University. Physically Disabled candidates are exempted from payment of application fee.
8. Application Fee in the form of Money orders or cheques or cash will not be accepted by the University.
9. The fee will not be refunded once an application has been accepted by the University.
10. Any change of address given in column 2 of the application form should at once be communicated to the Registrar, at the above address.
11. Incomplete application and application without the requisite fee will not be considered.
12. Candidates are advised to satisfy themselves before applying that they possess the prescribed qualifications and it is for the candidates themselves to ensure that they possess the prescribed qualifications. No inquiry asking for advice as to eligibility will be entertained.
13. Candidates called for interview will have to present themselves at their own expenses.
14. The University reserves the right not to fill up the post advertised.

TABLE - I**Scores for Academic Performance Indicators (APIs)****Category I: Teaching, Learning and Evaluation Related Activities**

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for (a) teaching related activities; (b) domain knowledge; (c) participation in examination and evaluation; (d) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is 75. The self assessment score should be based on objectively verifiable criteria wherever possible and shall be finalized by the screening/selection committee.

Universities will be required to detail the activities and in case institutional specificities require, adjust the weightages, without changing the minimum total API scores required under this category.

S. No.	Nature of Activity	Maximum Score
1	Lectures, seminars, tutorials, practicals, contact hours undertaken taken as percentage of lectures allocated	50
2	Lectures or other teaching duties in excess of the UGC norms	10
3	Preparation and Imparting of knowledge /instruction as per curriculum; syllabus enrichment by providing additional resources to students.	20
4	Use of participatory and innovative teaching-learning methodologies; updating of subject content, course improvement etc.	20
5	Examination duties (Invigilation; question paper setting, evaluation/assessment of answer scripts) as per allotment.	25
	Total Score	125
	Minimum API Score Required	75

Note: a- Lectures and tutorials allocation to add up to the UGC norm for particular category of teacher. University may prescribe minimum cut-off (net of due leave availed), say 80 %, for 1 and 5 above, below which no scores may be assigned in these sub-categories.

Category II: Co-Curricular, Extension and Professional Development Related ACTIVITIES.

Brief Explanation: Based on the teacher's self-assessment, category II API scores are for co-curricular and extension activities; and Professional development related contributions. The minimum API required by teachers for eligibility for promotion is 15. A list of items and scores is given below. While all teachers can earn scores from a number of items, some activities shall be carried out only by one or a few teachers. The list of activities is broad enough for the minimum API score required (15) in this category to accrue to all teachers. The self-assessment score should be based on objectively verifiable criteria and shall be finalized by the screening/selection committee.

The table below gives groups of activities and API scores.

S. No.	Nature of Activity	Maximum Score
1	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)	15
2	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	15
3	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in Category 141 below)	20
	Minimum API Score Required	15

Category-III: Research and Academic Contributions

Brief Explanation: Based on the teacher's self-assessment, API scores are for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between university and colleges. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/selection committee.

S No.	APIs	Engineering/Agriculture) Veterinary Science/ Sciences/Medical Sciences	Faculties of Languages Arts/ Humanities/Social Sciences/ Library) Physical education/ Management	Max. points for University and college teacher position
III (A)	Research Papers published in:	Refereed Journals [*]	Refereed Journals [*]	15 / publication
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	10 / Publication
		Conference proceedings as full papers, etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10 / publication
III (B)	Research Publications (books, chapters in books, other than refereed	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers with an established peer review system	50 /sole author; 10 /chapter in an edited book
		Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	Subject Books by/national level publishers/ State and Central Govt. Publications with ISBN/ISSN numbers.	25 / sole author; 5 / chapter in edited books
		Subject Books by Other local publishers with ISBN/ISSN numbers.	Subject Books by Other local publishers with ISBN/ISSN numbers.	15 / sole author; 3 / chapter in edited books
		Chapters contributed to edited knowledge based volumes published by International Publishers	Chapters contributed to edited knowledge based volumes published by	10 /Chapter
		Chapters in knowledge based volumes by Indian/ National level publishers with ISBN/ISSN numbers and with numbers of national and international directories.	Chapters in knowledge based volumes in Indian/National level publishers with ISBN /ISSN numbers and with numbers of national and international directories.	5 / Chapter

III(C)		Research Projects		
(i)	Sponsored Projects carried out/ ongoing	(a) Major Projects amount mobilized with grants above 30.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20 / Project
		(b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.00 lakhs	Major Projects Amount mobilized with minimum of Rs. 3.00 lakhs up to Rs. 5.00 lakhs	15 / Project
		(c) Minor Projects Amount mobilized with grants above Rs. 50,000 up to Rs. 5 lakhs)	Minor Projects (Amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakhs)	10 / Project
ii)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs.10.00 lakhs	Amount mobilized with minimum of Rs, 2.0 lakhs	10 per every Rs.10.0 lakhs and 10 per every Rs.2.0 lakhs.
(iii)	Completed projects : Quality Evaluation	Completed project Report (Submission of final report along with Utilization certificate (UC) / Acceptance from funding agency)	Completed project report (Accepted by funding agency)	20 / major project and 10 / minor project
(iv)	Projects Outcome / Outputs	Patent/Technology transfer/Product/ Process	Major Policy document of Govt. Bodies at Central and State level	30 / national level output or patent /50 / for International level,

III (D)		Research Guidance		
(i)	M .Phil.	Degree awarded only	Degree awarded only	3 / candidate
(ii)	Ph.D	Degree awarded	Degree awarded	10 / candidate
		Thesis submitted	Thesis submitted	7 / candidate

III (E)	Training Courses and Conference/Seminar/Workshop/Papers			
(i)	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20 each
		(b) One week duration	(b) One week duration	10 each
(ii)	Papers in Conferences/ Seminars/ workshops etc.**	Participation and Presentation of research papers (oral/poster) In	Participation and Presentation of research papers (oral/poster) in	
		a) International conference	a) International conference	10 each
		b) National	b) National	7.5 each
		c) Regional/State level	c) Regional/State level	5 each
		d) Local -University/ College level	d) Local - University/ College level	3 each
(iii)	Invited lectures or presentations for conferences/ symposia	(a) International	(a) International	10 each
		(b) National level	(b) National level	5 each

*Wherever relevant to any specific discipline, the API score for paper in refereed journal shall be augmented as follows: (i) indexed journals - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points.

**If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (III (a)) and not under presentation (III (e) (ii)).

Notes.

1. It is incumbent on the Coordination Committee and the University to prepare and publicize within six months subject-wise lists of journals, periodicals and publishers under categories III A and B. Till such time, screening/ selection committees will assess and verify the categorization and scores of publications.
2. The API for joint publications will have to be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher shall share equally 60% of the total points and the remaining 40% shall be shared equally by all other authors.

TABLE – II

Minimum Scores for APIs for direct recruitment of teachers in university departments/Colleges, Librarian/Physical Education cadres in University/Colleges, and weightage in Selection Committees to be considered along with other specified eligibility qualifications stipulated in the Statute.

	Assistant Professor/ equivalent cadres (Stage 1)	Associate Professor / Equivalent cadres (stage 4)cadres(Stage 4)	Professor / equivalent cadres (Stage 5)
Minimum API Scores	Minimum Qualification as stipulated in these regulations	Consolidated API score requirement of 300 points from category III of APIs	Consolidated API score requirement of 400 points from category III of APIs
Selection Committee criteria /weightages (Total Weightages 100)	a) Academic Record and Research Performance (50%) b) Assessment of Domain Knowledge and Teaching Skills (30%) c) Interview performance (20%)	a) Academic Background (20%) b) Research performance based on API score and quality of publications (40%) c) Assessment of Domain Knowledge and Teaching Skills (20%) d) Interview performance :(20%)	a) Academic Background (20%) b) Research performance based on API score and quality of publications (40%). c) Assessment of Domain Knowledge and Teaching Skills (20%) d) Interview Performance :(20%)

Note: Stages 1, 4 and 5 correspond to scales with AGP of Rs. 6000, 9000 and 10000 respectively.

PART B : ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS proforma before filling out this section)

CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

Sr. No.	Course/Paper	Level	Mode of teaching*	Hours per week allotted	% of classes taken as per documented record

* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

		API Score
(a)	Classes Taken (max. 50 for 100 % performance & proportionate score up to 80% performance, below which no score may be given	
(b)	Teaching Load in excess of UGC norm (max. score:10)	

(ii) Reading/Instructional material consulted and additional knowledge resources provided to students

Sr. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
API score based on Preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resources to students (Max. score:20)				API Score

(iii) Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sr. No.	Short Description	API Score
	Total Score (Max. Score:20)	

(iv) Examination Duties Assigned and Performed

Sr. No.	Type of Examination Duties	Duties Assigned	Extend to which carried out (%)	API Score
	Total Score (Max:25)			

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Please mention your contribution to any of the following:

Sr. No.	Type of Activity	Average Hrs/week	API Score
	(i) Extension, Co-curricular & field based Activities		
	Total (Max:20)		
	(ii) Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibilities	API Score
	Total (Max:15)		
	(iii) Professional Development Activities		
	Total (Max:15)		
	Total Score (i+ii+iii) (Max:25)		

CATEGORY: III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr. No.	Title with page No.	Journal	ISSN/ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B (i) Articles / Chapters published in Books

Sr. No.	Title with page Nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the main author	API Score

ii) Full Papers in Conference Proceedings

Sr. No.	Title with page nos.	Details of Conference Publication	ISSN/ISBN No.	No. of Co-authors	Whether you are the main author	API Score

iii) Books Published as single author or as editor

Sr. No.	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score

III C) Ongoing and Completed Research Projects and Consultancies

(c) (i & ii) Ongoing Projects/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	API Score

(c) (iii & iv) Completed Projects/Consultancies

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Whether policy document/patent as outcome	API Score

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M. Phil or equivalent				
Ph.D. or equivalent				

(E) (i) Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sr. No	Programme	Duration	Organised by	API Score

(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sr.No	Title of the Paper presented	Title of Conference/ Seminar	Organised by	Whether international/ national/ state/regional/college or university level	API Score

(E) (iii) Invited Lectures and Chairmanships at national or international conference/seminar etc.

Sr.No	Title of Lecture/Academic Session	Title of Conference/ Seminar.etc	Organised by	Whether International/national	API Score

iv. SUMMARY OF API SCORES

	Criteria	Last Academic. Year	Total-API Score for Assessment Period	Annual Av.API Score for Assessment Period
I	Teaching, Learning and Evaluation related activities			
II	Co-curricular, Extension, Professional development etc			
	Total I + II			
III	Research and Academic Contribution			

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No	Details (Mention Year, value etc. Where relevant)

LIST OF ENCLOSURES :(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

- | | |
|----|----|
| 1. | 6 |
| 2. | 7 |
| 3. | 8 |
| 4. | 9 |
| 5. | 10 |

I certify that the information provided is correct as per records available with the university and/or documents enclosed along with the duly filled PBAS proforma.

faculty with
Date

Signature of the
Designation, Place &

School
/Principal

Signature of HOD/
Chairperson

N:B: The Annual Self- Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

(ii) Contribution to Corporate Life and Management of the Institution

Contribution to Corporate life in Universities/colleges through meetings, popular lectures, subject related events, articles in college magazine and University volumes (2 point each).	10
Institutional Governance responsibilities like, Vice Principal, Dean, Director, Warden, Bursar, School Chairperson ,IQAC coordinator (10 points each)	10
Participation in committees concerned with any aspect of departmental or institutional management such as admission committee, campus development, library committee (5 point each).	10
Responsibility for, or participation in committees for Students Welfare, Counseling and Discipline (5 each)	10
Organisation of Conference/Training : International (10 points); National/regional (5 points).	10
Maximum Aggregate Limit	15

(iii) Professional Development Related Activities

Indicators/ Activities	Maximum Score
Membership in profession related committees at state and national level a. At national level : 3 points each b . At site level : 2 points each	10
Participation in subject associations , conferences, seminars without paper presentation (Each activity :2 point)	10
Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, institutional governance (Each activity: 5 points)	10
Membership/participation in Bodies/ Committees on Education and National Development (5 each)	10
Publication of articles in newspapers, magazines or other publications (not covered in category 3) ; radio talks etc. (1 point each)	10
Maximum Aggregate limit	15

CATEGORY : III Research and Publications and Academic Contributions

This is to be filled as per Appendix III Table 1, Category III of the UGC Regulations 2010.

Wherever the research contribution is jointly made, the API Scores should be shared between The contributors as per the formula provided in the Table 1.

CATEGORY: III. Research and Publications and Academic Contributions

This is to be filled as per Appendix III Table 1, Category III of the UGC Regulations 2010. Wherever the research contribution is jointly made, the API scores should be shared between the contributors as per the formula provided in the Table 1.

III. Summary of API Scores

As stated in the UGC Regulations 2010, the API scoring will be progressively rolled out for categories I and II, beginning with assessment of one year for selection committees in 2010-2011, annual averages of two years in 2011-2012 and so on. But for Category III, scores will be computed for the entire assessment period as already indicated in the Regulations.

IV. Similar PBAS proforma could be developed by the universities for the Cadres of Librarian/Deputy Librarian/Assistant Librarian and Director of Physical Education & Sports/Deputy Director of Physical Education & Sports/Assistant Director of Physical Education & Sports based on the API Scoring pattern outlined in Appendix III: Tables –IV to IX of the UGC-Regulations, 2010.