

STUDENTS' HOSTELS
GOA UNIVERSITY

RULES AND REGULATIONS:

A HOSTEL ADMISSION

1. Admissions to the Hostel and allocation of rooms to students would be at the discretion of the competent authority of the University. Students admitted to the Hostel shall accept the room allotted to them by the Warden. The Warden reserves the right to re-allocate rooms during the term, if the situation demands.
2. Students who are admitted to the Post Graduate Departments of Goa University are eligible for admission to the Hostel and would be given the first priority. Project personnel not drawing HRA may be accommodated in the hostel on a sharing basis. Students from colleges affiliated to Goa University but not having hostel facility may be accommodated, subject to availability of vacant rooms. Applications of such students are required to be recommended and forwarded by the Principal of the concerned college for consideration of the competent authority of the University.
3. An Application for hostel accommodation should be made in the prescribed form (which is available with the information bulletin) with the Hostel Warden on payment Rs. 25/- . Duly filled form should be submitted along with:
 - a) One copy of recent passport size photograph.
 - b) A copy of fee receipt from the University/College for the course for which admission has been secured.
 - c) Certificate of health from a competent medical authority as notified by the Hostel authority. Students coming from abroad should produce contagious diseases - AIDS free - certificate.
 - d) A Character certificate from the previous institution where the student was studying.
 - e) Residents of Girls' Hostel shall submit a list of residential addresses of persons whom the student may visit or stay with when permission for 'night out' is obtained. This list should be signed by parent(s).
 - f) For girl students seeking accommodation at the hostel, the local guardian/parent should meet the Warden at the time when the student occupies the room for the first time.

4. Applications from new students should reach the office as per the notification issued by the Warden at the beginning of the academic year.
5. Admission will be granted for only one year at a time. Although every effort will be made to accommodate all eligible students in the Hostel, no student can rightfully claim automatic admission for the subsequent year.
6. For re-admission, the application form, duly forwarded by the HOD along with a copy of Dept. fees challan, should reach the warden's office when hostel admissions are notified for each academic year.
7. A student should occupy the room allotted to him/her within seven days, failing which the admission shall stand cancelled.
8. Students will be permitted to stay in the hostel for only five days after the last day of her/his final examination or term of the Hostel, whichever is later. Special cases with valid reasons and forwarded by HOD will be considered by the warden, with an additional charge of Rs 25/- per day for extended stay.

9. FEES:

a) Application form	Rs. 25=00
b) Accommodation fee for two terms Master Degree program (Shared accommodation)	Rs. 4,300=00
c) Ph. D. Program (single student) * **	Rs. 6,000=00
d) Ph. D. Program (shared accommodation) **	Rs. 4,300=00
e) Caution Deposit (Hostel Deposit) (Refundable)	Rs. 3,000=00
f) Fine per day for late payment of fees	Rs. 10=00
g) Fee per day for short duration stay	
Goa University students	Rs. 25=00
Other students	Rs. 35=00

* Subject to availability

** Ph.D. students who are employed may not be granted admission to the Hostels.

10. No fees paid in connection with the hostel admission, except caution deposit, will be refunded or adjusted. However, under certain extra-ordinary and genuine situations, competent authorities may consider the same entirely as per their discretion.

11. The break-up of terms for Hostel Fee shall be as under:

First term	-	1 st July to 31 st December
Second term	-	1 st January to 30 th June

12. If the annual accommodation fee is not paid in one installment at the time of admission, the second installment should be paid by 5th December. No separate intimation will be given for payment of the same. If the payment is not made by the said due date, an amount of Rs. 10/- (ten only) per day shall be charged as late fee. Hostel accommodation for the second term shall stand cancelled and the students will be asked to vacate the hostel if the student fails to pay the fees with fine by 5th January.

B. HOSTEL RULES (Rules detailed below are not exhaustive and may be amended by the Warden from time to time. Such amendments will be notified on the Hostel Notice Board.)

1. All inmates of the Hostel are required to produce their University Identity Card / Hostel Identity Card before the security personnel while entering the Hostel.
2. For academic assignments, Late Night Pass will be issued by the Warden to girl students on the basis of the recommendation of the HOD / Research / Project Supervisor.
3. Girl students should sign the register kept at the entrance before 8.00 p.m. Students with late pass should also sign the register while entering the Girls' Hostel.
4. Silence hours for study must be observed from 9.00 p.m. till breakfast time. T.V., radio and cassette players are not to be played at this time.
5. No lady student will be allowed to spend a night out without a written request from the Parent or the Local Guardian.
6. Hostel residents are required to observe the regulations and the supplementary rules that may be put up from time to time on the notice board, as well as the directives given by the warden.
7. Visitors may be received at the Ladies' Hostel between 4 p.m. and 7.15 p.m. on weekdays and from 9.30 a.m. to 11.00 a.m. on Sundays and Public Holidays. Visitors are expected to wait in the visitors' room and are not permitted to enter the rooms and the hall.
8. Incoming telephone calls are permitted only from 8.30 a.m. to 9.00 p.m. Not more than three minutes should be used for an incoming call.

9. A high standard of personal hygiene and cleanliness should be maintained by the inmates. Misuse of bathrooms and lavatories is a social offence and should be strictly avoided.
10. Use of electrical appliances like Hot Plate, Immersion Heater, etc. is strictly prohibited. Cooking inside the rooms is also prohibited. Students violating this clause will be liable for payment of fine up to Rs 1000/-.
11. All the facilities existing in the hostel should be utilized in a proper way. The residents should take care of the University property, especially water coolers/ purifiers, geysers, on-off switches, etc. If it is observed that the residents are misusing the said facility, a general fine shall have to be paid by each resident as determined by the Warden, based on the damage caused to the hostel property.
12. Before occupying the room the resident should inspect all the items carefully. If any damage is caused at a later stage, the resident shall be held responsible and necessary charges for the same shall be recovered from him/her.
13. Before vacating the Hostel the student should intimate the warden and obtain "NO DUES CERTIFICATE" from the Warden. The application in prescribed form for refund of hostel caution deposit should be handed over to the warden along with the room keys at the time of vacating the Hostel Room.
14. Students going home on holidays or temporarily not residing in the hostel for more than 5 days should inform the Warden about the same and hand over the keys of the room to the hostel authorities.
15. Disfiguring of walls by sticking posters, paintings etc. in the hostel is disallowed. Similarly, no tampering with the electrical systems, study desk, ward-robos etc. will be permitted. Fans, tube lights etc. should be switched off when not required.
16. During repair and maintenance of the rooms/hostel the student shall cooperate with the authorities and if required, the student may be asked to shift to a different room subject to availability.
17. Smoking is strictly prohibited within the university campus. Consumption of liquor/drugs and indulging in any other unlawful activity is STRICTLY PROHIBITED in and outside the hostel premises. Students are also not permitted to enter the hostel after consuming alcohol outside the campus.
18. Students are advised not to leave valuables such as gold ornaments, mobile phones, cash, etc. in their rooms. In case of loss/theft, no complaint will be entertained.

19. The Warden will be free to inspect the hostel rooms as and when required, without any prior notice. The Warden also has the right to shift a student to any room without giving any reasons.
20. No students will be allowed to change an allotted room without the consent of the Warden. Students found violating this rule will be liable for disciplinary action.
21. Students should not entertain non-hosteller students or outsiders in their room without prior permission of the Warden. Students violating this clause will be liable for disciplinary action or payment of fine up to Rs 1000/-.
22. Ragging in any form is strictly prohibited. Ragging is a cognizable offence and student indulging in such behavior will be dealt with severely in accordance with the guidelines of the Hon'ble Supreme Court of India and provisions of the Goa Prevention of Ragging Bill 2007.

Possible punishments for those found guilty of participation in or abetment of ragging may be noted:

- a. Cancellation of admission.
 - b. Suspension from attending classes.
 - c. Withholding / withdrawing scholarship/fellowship and other benefits.
 - d. Debarring from appearing in any test/examination or other process.
 - e. Withholding results.
 - f. Debarring from representing the institution in any international meet, tournament, youth festival etc.
 - g. Expulsion from the hostel.
 - h. Expulsion from the institution and consequent debarring from admission to any other institution.
 - i. Fine up to Rs 25,000/-
 - j. Rigorous imprisonment.
23. Any hostel inmate found guilty of misconduct or continual breach of the above rules or of gross indiscipline or who is found to be a bad influence on the other resident students, is liable to be expelled forthwith. The decision of the authorities in this regard shall be final and binding on the student, and her/his parent/local guardian will not be permitted to question the authorities on any ground whatsoever.

MESS CHARGES

1. It is mandatory for hostel inmates to join the hostel mess. All students taking admission to the hostel shall have to pay the mess charges for one semester in advance, along with payment of the hostel fees. The details of the mess charges payable during Semester I/III of the academic year 2010-11 at Boys' Hostel and Girls' Hostel are detailed below.

2. Local students who may prefer to go home at the weekends are offered the option to pay mess charges on the basis of only five days (i.e., excluding Saturday and Sunday).
3. Students are requested to note that the mess charges for one semester are to be paid in advance to the University along with payment for hostel accommodation. Students shall not make any payment to the mess contractor for the standard meals.
4. Evening tea/snacks are not included in the hostel charges and the students shall be required to pay towards such facilities availed, if any, directly to the contractor.

Mess charges payable by students of Semester III/ V (MCA)

From 14-6-2010 to 18-11-2010

Excluding Chaturthi Vacation: 10-9-2010 to 17-9-2010

GIRLS' HOSTEL

	7 Days	Veg.	Non-Veg
June	17	884	1190
July	31	1612	2170
August	31	1612	2170
September	22	1144	1540
October	31	1612	2170
November	18	936	1260
		7800	10500

5 Days	Veg.	Non-Veg.
13	676	910
22	1144	1540
22	1144	1540
17	884	1190
14	784	980
	5668	7630

Subject to change

BOYS' HOSTEL

	7 Days	Veg.	Non-Veg
June	17	952	1190
July	31	1736	2170
August	31	1736	2170
September	22	1232	1540
October	31	1736	2170
November	18	1008	1260
		8400	10500

5 Days	Veg.	Non-Veg.
13	728	910
22	1232	1540
22	1232	1540
17	952	1190
21	1176	1470
14	784	980
	6104	7630