

(TO BE FILLED BY THE AUTHORITIES OF THE INSTITUTION LAST ATTENDED BY THE APPLICANTS IN THE UNIVERSITY)

To,
THE REGISTRAR
GOA UNIVERSITY,
Taleigao, Plateau, Goa.

Sir,

I, forward the application of Shri/Kum / Smt. _____
_____ for issue of Migration Certificate.

The applicant has not been rusticated or debarred by the University and there is no objection to a Migration Certificate being issued to him/her by the University. He/she has been a student of this Institution since _____ and completed/discontinued the course in _____.

Transference Certificate No. _____ was issued in favour of the applicant on _____ and is enclosed along with a duplicate copy.

I have ascertained and am satisfied from the records that the information given by the candidate is correct.

Yours faithfully,

Place:

(Principal/Head of the Institution)
Signature Required

Date:

IMPORTANT INSTRUCTION TO THE COLLEGE / INSTITUTION AUTHORITIES

- 1) The application for Migration Certificate, duly completed should be submitted through the Principal of the college last attended by the student in this University. The fee for Migration Certificate is Rs. 400/- and the same should be paid along with the application for Migration Certificate by D.D/Challan/Crossed Postal Order drawn in favour of the Registrar, Goa University. The Demand Draft should be payable at Panaji or Bambolim.
- 2) (a) It may, however, be noted that the Transference Certificate in original along with a duplicate copy thereof must accompany the application for a Migration Certificate. The duplicate copy of the Transference Certificate will be retained by this office for record and the original will be returned along with the Migration Certificate to the student on the address given by him in Column 2 above.

(b) The fee payable for the issue of Transference Certificate, with a duplicate copy, should be ascertained from the Principal of the College concerned.
- 3) If for any reason the candidate fails to join the University / Board mentioned in column 5, he/she shall return the Migration Certificate issued to him/her within three months from the date of issue of the Migration Certificate for cancellation, through the Principal of the College through which he/she applied for the same.
- 4) The Registration / Enrolment card should be surrendered to the College / Department while applying for migration.