



**U G C ACADEMIC STAFF COLLEGE  
GOA UNIVERSITY**

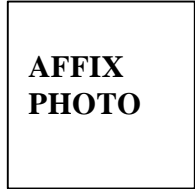
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**APPLICATION FOR REFRESHER / ORIENTATION COURSE**

**INCOMPLETE APPLICATIONS WILL NOT BE ENTERTAINED**

To:  
The Director  
UGC-Academic Staff College  
2<sup>nd</sup> Floor, Library Building  
Goa University,  
Taleigao Plateau,  
Goa 403 206



Sir,

I wish to join the Orientation / Refresher Course in \_\_\_\_\_  
to be held from \_\_\_\_\_ to \_\_\_\_\_. I shall abide by the terms and  
conditions of the course / programme and will attend each and every session and will participate in  
every possible way.

My particulars are given below :

1. Name : Dr./Mrs/Miss/Mr. \_\_\_\_\_

2. Qualifications : \_\_\_\_\_

3. Designation : \_\_\_\_\_

Status : Temporary / On probation / permanent : \_\_\_\_\_

4. University : \_\_\_\_\_

5. Office Address : \_\_\_\_\_

Residential Address : \_\_\_\_\_ Ph. No. \_\_\_\_\_

\_\_\_\_\_ Ph. No. \_\_\_\_\_

6. Date of Birth : \_\_\_\_\_ OBC/SC/ST \_\_\_\_\_ Male/Female \_\_\_\_\_

7. Subject: \_\_\_\_\_ Area of Specialization : \_\_\_\_\_

8. Length of Service : \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

9. Teaching Experience : \_\_\_\_\_ Basic Pay Rs. \_\_\_\_\_

a) Degree College : \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

b) P G Department : \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

10. Shortest Route of Journey : \_\_\_\_\_

11. Do you need hostel accommodation ? Yes / No. \_\_\_\_\_

12. Details of Programmes (organised by Academic Staff College) Already attended :

(i) Orientation : Date : \_\_\_\_\_ Name of ASC \_\_\_\_\_

(ii) Refresher : Date : \_\_\_\_\_ Name of ASC \_\_\_\_\_

Date : \_\_\_\_\_ Name of ASC \_\_\_\_\_

13. Details of the other Seminar / Workshops attended : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

14. Publications : a) Articles \_\_\_\_\_

\_\_\_\_\_

b) Books \_\_\_\_\_

The particulars given above are correct to the best of my knowledge

Yours faithfully

Date :

( Signature of the Applicant )

As per the revised guidelines from UGC, vide UGC letter No. F.No. 2-1/98(ASC/ER) dated 5.3.2002 selected participants have to pay an admission fee (non-refundable) of **Rs. 500/- at the time of admission.**

Selected participants are requested to bring at the time of registration a DD for Rs. 500/- in the name of the Registrar, Goa University, payable at State Bank of India, Goa University branch.

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**ENDORSEMENT BY THE H.O.D/PRINCIPAL**

To:

The Director,  
Academic Staff College  
Goa University

Sir,

I am forwarding herewith the application of Shri/Smt. \_\_\_\_\_

\_\_\_\_\_ who is on the teaching staff of the Department/College for participation in the Orientation/Refresher course to be held at Goa University, Taliegao Plateau between \_\_\_\_\_ both days inclusive. Our college satisfies with section 2(f) of the U.G.C. Act.

Date... ..

Signature of the H.O.D/ Principal  
with  
Seal of the Department/ College