

APPLICATION FORM FOR THE USE OF GOA UNIVERSITY DAY CARE CENTRE
GOA UNIVERSITY
GOA 403 206

Paste a photograph here

1. NAME OF THE CHILD: _____
2. FATHER'S NAME: _____
3. MOTHER'S NAME: _____
4. NAME OF UNIVERSITY EMPLOYEE: _____
5. NAME OF THE DEPARTMENT/SECTION WHERE THE PARENT/S WORK: _____
6. RESIDENTIAL ADDRESS: _____
7. TELEPHONE NOS:
OFFICE: _____ RESIDENCE: _____ MOBILE: _____
8. IN CASE OF EMERGENCY PERSON TO BE NOTIFIED: _____
9. DETAIL OF THE CHILD:
 - A. AGE (DD/MM/YY): _____
(ENCLOSE THE PHOTOCOPY OF THE BIRTH CERTIFICATE)
 - B. SEX: MALE/FEMALE: _____
 - C. HAS THE CHILD BEEN VACINATED: YES/NO
(IF YES PROVIDE A COPY OF THE VACINATION CHART)
 - D. BLOOD GROUP: _____
 - E. IS THE CHILD TOILET TRAINED: FULLY/PARTIALLY/ NO
 - F. CAN THE CHILD COMMUNICATE HIS/HER NEEDS: FULLY / PARTIALLY / TOTALLY UNABLE:
 - G. ANY SPECIAL TRAIT / HABIT / OF THE CHILD: _____
 - H. PROVIDED THE EATING SCHEDULE OF THE CHILD: YES/NO
10. THE TIMING OF THE DCC FACILITY WHICH WILL BE AVAILED BE SPECIFIED: _____
11. KNOWLEDGE OF LANGUAGE, IF ANY:
SPEAKS:

WRITES:

NOT APPLICABLE:
12. SPECIAL LIKING SEEN FOR:
 - a) DRAWING
 - b) SINGING
 - c) DANCING
 - d) GAMES
 - e) FILMS f) READING
 - g) ALL OF THESE

13. PHOBIAS / FEARS IF, ANY:

14. ANY TYPE OF ALLERGIES / SYMPTOMS / HEALTH PROBLEMS:

I / WE _____

ARE AWARE OF THE RULES AND REGULATIONS OF THE DCC OF GOA UNIVERSITY AND
AGREE TO ABIDE THE SAME.

SIGNATURE OF THE PARENTS WITH NAME

**DAY CARE CENTRE
GOA UNIVERSITY**

RULES AND REGULATIONS FOR USING THE FACILITY OF THE DAY CARE CENTRE:

1. DCC shall remain open initially for half a day between **2.00pm to 5.45pm** and later from **9.30am to 5.45pm** after recruitment of full time staff.
2. Centre is open for use of all University employees' children's between 6 months to 6 years (by 31st March 2009).
3. A subscription amount of Rs 150/- till March 2009 should be given by way of cash at the time of submitting the application form. The amount shall be reviewed for next financial year.
4. Day to day functioning of the DCC will be looked after by a parents council and this council will meet at the DCC every quarter. They will also give the feedback suggestions to DCC committee.
5. DCC shall be the apex committee to decide the rules and regulations for running the DCC in consultation with the parent's council. The same would be subject to approval by University Authorities.
6. Parents are required to keep an extra pair of cloths of their ward at the DCC. Besides they are required to give the food, milk etc as per the requirement of the child. No eatables will be provided by DCC.
7. Parents should give the complete details of the person who would be collecting their ward from DCC. They also should give a phone number where they can be contacted in case of emergency. Parents should ensure that their ward is collected by the due time i.e. 5.45pm.
8. Wards are not permitted to bring their own toys and other personal belongings. DCC will not take responsibility for the personal belongings misplaced at the DCC.
9. Parents are required to discuss with the DCC committee any issues related to the functioning of the DCC and not with the Teacher and the Aayas concerned.
10. DCC is the collective initiative of the staff of Goa University. Parents are requested to own up to the facility and take up the responsibility of its maintenance and functioning.
11. The University Authorities will do all in its power to ensure the safety/security of the children whilst they are within the premises. However, the University Authorities will not be responsible for any unforeseen accidents. Similarly the University will not be held liable for the safety/security of the children after the DCC timing.
12. The University Authorities reserves the rights to make/amend rules from time to time, as deemed necessary.
13. The decision of the Vice-Chancellor is final in all matters relating to the DCC.