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GOA UNIVERSITY
Taleigao Plateau, Goa

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Goa University invites applications to fill up the following short term/leave vacancies as and when required purely <u>ON CONTRACT BASIS,</u> without any right/claim for regular appointment as indicated below:

Sr.No.	Name of the posts	Salary	Date & time of interview
1.	Junior Stenographer	₹9,910/-	16-06-2014 at 10.30 a.m.
2.	Junior Programmer	₹13,500/-	17-06-2014 at 10.30 a.m.
3.	Library Assistant	₹11,360/-	17-06-2014 at 11.00 a.m.
4.	Technical Assistant	₹10,000/-	18-06-2014 at 10.30 a.m.
5.	Laboratory Assistant	₹9910/-	18-06-2014 at 11.00 a.m.
6.	Laboratory Attendant	₹7000/-	19-06-2014 at 10.30 a.m.

Eligible and interested candidates may walk-in for the interviews as specified above at Administrative Block, Goa University, along with an application addressed to the Registrar, Goa University, bio-data, certified documents of educational qualification, experience, and 15 years' Residence Certificate and valid registration with Employment Exchange. The candidates shall be required to produce original documents at the time of interview. The Age should not exceed 40 years.

The minimum essential educational qualification required for the said posts shall be:

1. Junior Stenographer

a) <u>Essential</u>:
  i) H.S.S.C. or equivalent qualifications.
  ii) Speed of 100 w.p.m. in Shorthand and 40 w.p.m. in Typewriting in English/ 45w.p.m. Computer Typing in English.
  iii) Knowledge of Computers.
  iv) Knowledge of Konkani

b) <u>Desirable</u>:
  i) Degree of recognized University
  ii) Knowledge of Marathi.

2. Junior Programmer

<u>Essential:</u>

  i) Graduate in any stream from a recognized University with one year Post Graduate Diploma in Computer Science / Computer Application from a recognized University.
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OR

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  Bachelor degree in Computer Science / Computer Applications from a recognized University.
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OR

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  Bachelor of Engineering in Computer /Information Technology from a recognized University.

  ii) Experience of software development and data processing in a reputed organization.

iii) Knowledge of Konkani

Desirable:
   i)   Master degree in Computer Science / Computer Application /Information Technology.
   ii) Knowledge of Marathi

3. Library Assistant

a) Essential:
   i)   Bachelors degree in Library Science of a recognized University.
                              OR
   Bachelors degree of a recognized University with 3 years practical experience in Library.
   ii) Knowledge of Konkani

b) Desirable:
   Knowledge of Marathi.

4. Technical Assistant

a) Essential:
   i)   H.S.S.C. Pass or equivalent from recognized institution.
   ii) Typing & Computer skills

b) Desirable:
   i)   Knowledge of English, Hindi, Konkani & Marathi
   ii) 1 year work experience

5. Laboratory Assistant

a) Essential:
   i)   Degree in Science of a recognized University or equivalent.
   ii) Knowledge of Konkani

b) Desirable:
   i)   Minimum 3 years experience in laboratory work.
   ii) Knowledge of Marathi.

6. Laboratory Attendant

a) Essential:
   i)   S.S.C. or equivalent
   ii) Knowledge of Konkani.

b) Desirable:
   Knowledge of Marathi.

                                        Sd/-
                                  Prof. V. P. Kamat
                                    REGISTRAR
Dated: 11/06/2014